



Department of Economics
Democritus University of
Thrace

Interreg
Greece-Bulgaria
eHealth Monitoring
European Regional Development Fund



D1.3.3: Προετοιμασία Συναντήσεων, Παρουσιολόγια, Παρουσιάσεις σε τέσσερις (4) Συμμετοχές εταίρων (Preparation, participation and presentations in 4 project meetings)

στο πλαίσιο του WP 1: Project Management & Coordination
του έργου

**ΒΕΛΤΙΩΣΗ ΤΗΣ ΠΡΟΣΒΑΣΗΣ ΣΤΗΝ ΥΓΕΙΟΝΟΜΙΚΗ ΠΕΡΙΘΑΛΨΗ ΜΕΣΩ
ΕΝΟΣ ΣΥΣΤΗΜΑΤΟΣ ΠΑΡΑΚΟΛΟΥΘΗΣΗΣ ΤΗΣ ΠΡΟΣΩΠΙΚΗΣ ΥΓΕΙΑΣ**

**(IMPROVING HEALTHCARE ACCESS THROUGH A PERSONAL HEALTH
MONITORING SYSTEM)**

Παπαδημητρίου Θεόφιλος

*The project is implemented in the framework of INTERREG V-A “Greece-Bulgaria 2014-2020”
Cooperation Programme and is co-funded by the European Regional Development Fund (ERDF) and by
national funds of the countries participating in the Programme*

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“INTERREG V - A COOPERATION PROGRAMME: GREECE – BULGARIA 2014-2020”

**Improving Healthcare Access through a Personal Health Monitoring System
E-Health Monitoring**

Kick-off Meeting Agenda

Komotini, January 31st 2018

Agenda

TIMESCHEDULE	WORK ITEM
11.45 – 12.00	Registrations
12.00 – 12.15	Press conference
12.15 – 13.30	Partner's presentation
13.30 – 14.00	Project presentation (Objects, WPs, Deliverables, etc)
14.00 – 14.30	Lunch Break
14.30 – 15.00	Project Implementation Rules
15.00 – 16.00	Project implementation Analysis (STPP, Budget, Milestones, Timetable)
16.00 – 16.30	Administrative Issues: Reporting Obligations, Modifications, Certification of Expenditures, Project funding, Project Management
16.30 – 16.45	Coffee break
16.45 – 17.00	Communication and dissemination rules and procedures
17.00 – 18.00	Next Steps - General Discussion – Q & A
19.30	Dinner

Meeting Venue: Anatolia Hotel, 53 Aghialou str. P.C. 69133, Komotini, Greece

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INTERREG V - A COOPERATION PROGRAMME: GREECE – BULGARIA 2014-2020”

**Improving Healthcare Access through a Personal Health Monitoring System
E-Health Monitoring**

Kick-off Meeting Minutes

Komotini, January 31st, 2018

Participants' list:

NAME	ORGANISATION
Radina Boyanova	Kirkovo Municipality
Chamakioti Despoina	Central Union of Greek Municipalities
Simona Valchanova	Kirkovo Municipality
Giannakopoulou Martha	Central Union of Greek Municipalities
Maria Assuncao	Medical Association of Rodopi
Vaios Kakavas	Central Union of Greek Municipalities
Dimitrios Bleris	Central Union of Greek Municipalities
Jenya Dinkova	JS GR-BG
Kyriaki Antoniadou	JS GR-BG
Stanko Shterev	Association Euroradar
Shinasi Souleyman	Mayor of Kirkovo
Salentina Dimitzova	Kirkovo Municipality
Todor Todorov	Association Euroradar
Vasilis Mitsios	Central Union of Greek Municipalities
Ioannis Garanis	President of the board Centre of Caring and Solidarity of Komotini municipality
Maria Mereti	Centre of Caring and Solidarity of Komotini municipality
Irakleous Ellada	Centre of Caring and Solidarity of Komotini municipality

Irene Nikolaidou	Centre of Caring and Solidarity of Komotini municipality
Maria Tsakiridou	Centre of Caring and Solidarity of Komotini municipality
Galanos George	Democritus University of Thrace
Haris Daltzoglou	Democritus University of Thrace
Kazakou Athanasia	Municipality of Komotini
Dimitrios Gartsonis	Municipality of Komotini
Olga Katsiani	Centre of Caring and Solidarity of Komotini municipality

Meeting Agenda:

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Analysis of issues discussed:

1. Press conference

Press conference was held at the beginning of the meeting with the presence of representatives of local and regional press and TV channels. Representatives of project partners and Mrs. Jenya Dinkova on behalf of JS stated their positive opinion for the project and expressed their expectations for it.

All relevant material is attached. The TV coverage of the event can be found to the following link: <https://www.youtube.com/watch?v=YRNldmx3PEw>

2. Partner's presentation

In this part of the agenda the representatives of the organizations taking part in the partner's scheme, presented their organizations scopes and their experience working on European and cross-border projects via PowerPoint presentations. The scope of this part of the meeting was partners to know better each other, although some of them have been already cooperated under other projects or own initiatives.

The material of this part is attached to the agenda.

3. Project presentation (Objects, WPs, Deliverables, etc)

Mr. Dimitrios Gartsonis, on behalf of Lead Beneficiary, presented in detail the project. The objectives, work packages, deliverables, timetable, methodology was presented to participants in order to ensure the common understanding of the project, especially in its core and approach.

The material of this part is attached to the agenda.

4. Project Implementation Rules

Mrs. Athanasia Kazakou, on behalf of Lead Beneficiary, presented Project Implementation Rules as they exist in all programme documents. It was emphasized to all participants that should read carefully programme manuals and guides and advise them every time they are in a doubt. It was also highlighted that in case they are not sure for an issue, they may submit a question to Lead Beneficiary or JS, through the Lead beneficiary.

At this part, Mrs. Dinkova expressed the importance of participation of English-speaking personnel to all beneficiaries' management teams, since English is the project official language and the official correspondence language.

The material of this part is attached to the agenda.

5. Project implementation Analysis (STPP, Budget, Milestones, Timetable)

Continuing with the Agenda, Mr. Gartsonis proceeded to the analysis of the project per partners by presenting the STPP document and the budget of each partner. Most of the partners expressed their preparedness to launch calls for contracts. During this stage of the meeting, Mr. Galanos, on behalf of PB3 Democritus University of Thrace, analyzed the importance of the role of PB3 for the whole partner scheme, since DUTH is responsible for designing and delivering the specifications for most of the deliverables of each partners. So, it is needed the prior work of PB3 before partners proceed to the launching of tenders in order to ensure the unification of the project deliverables. Mr. Galanos said that DUTH prepares all the relevant material and they will be ready to be presented to the following project period.

The material of this part is attached to the agenda.

6. Administrative Issues: Reporting Obligations, Modifications, Certification of Expenditures, Project funding, Project Management

During this session the administrative issues obligations of each partner were presented by Mrs. Athanasia Kazakou. Mrs. Kazakou, after presenting the administrative aspects of the project implementation encouraged again participants to visit the “library” section of the programmes’ website and read carefully all relevant documents, which have already been sent to partners. It was highlighted that special attention should be given to the contracting procedures, since it should be in accordance with national and European legislation and should be depicted to STPP project document.

At this part, Mr. Gartsonis reminded to partners to send officially the structure of the project management team, because some of them haven't done it yet.

Mrs. Dinkova highlighted the importance of the on-time reporting of each partner separately and of the project towards JS in general, since the project hadn't submitted the first progress report to JS at the time of the meeting despite the prior deadline.

Mrs. Boyanova, on behalf of Kirkovo Municipality, asked the possibility of modifying STPP for Kirkovo according to the new information. It was decided at this stage partners to propose a new version of STPP for their organisations, if they need to and present it in project level to JS.

During this part of the meeting, PB3, Democritus University of Thrace, and PB6, Association Euroradar, presented to participants their request for Budget modification. More specifically:

i) PB3 – Democritus University of Thrace

During the process of managing and implementing the project entitled “Improving Healthcare Access through a Personal Health Monitoring System - E- Health”, a

number of modifications as PB3 are required for timely and successful completion of the project. The modifications include:

a) The change of person hour rates (cost per item) and hours of employment (time of item) in the "staff costs" category at deliverables D 1.3.2 and D 4.3.1 as following:

o Current

WP	Del.	Budget line	Item	Brief justification of the expenditure (Max 350 Characters)	Quantity of item (Nr.)	Time of item	Cost per item (€)	Total Cost
WP 1	D.1.3.2	Staff Cost	Real Cost-Financial Manager	160 person-hours calculated for project management with 30€/hour rate.	1	160	30	4800,00€
WP 4	D.4.3.1	Staff Cost	Real Cost-Technical Staff	Implementation study. 2 persons with 150 person-hours each calculated with 30€/hour rate.	2	150	30	9000,00€

o Change

WP	Del.	Budget line	Item	Brief justification of the expenditure (Max 350 Characters)	Quantity of item (Nr.)	Time of item	Cost per item (€)	Total Cost
WP 1	D.1.3.2	Staff Cost	Real Cost-	192 person-hours calculated for	1	192	25	4800,00€

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			Financial Manager	project management with 25€/hour rate.				
WP 4	D.4.3.1	Staff Cost	Real Cost-Technical Staff	Implementation study. 2 persons with 180 person-hours each calculated with 25€/hour rate.	2	180	25	9000,00€

The above change does not affect the cost of the deliverables as it can be implemented with a lower rate and more working hours.

b) The transfer of €127.000 from the budget category “external expertise and services” to “staff costs” at deliverable 4.3.2. This implies an increase of the budget category “staff cost” to €168.160,00 and a reduction of the category “external expertise and services” to €2.000,00.

This change is based on the Ministerial Decision for the Management and Control Systems of the European Territorial Cooperation Objective Operational Programmes, as in force (regards Greek beneficiaries) (Government Gazette 1099/19 April 2016), according to which staff costs may include not only regular university staff, but also temporary staff employed for specific period of time for the needs of the project (eg PhD candidates, collaborating researchers, etc.).

The experience from the implementation of previous projects has demonstrated the necessity of having temporary personnel in the staff costs category, as the recruitment through the Research Committee of Research Funds process, ensures the timely implementation of the projects and their qualitative outcome. The timetable is achieved through a better coordination of the project working team and the deliverables, since the cooperation of the Scientific Responsible with those that will be hired, will be daily and close as they will work at the University premises.

In addition, the recruitment of temporary personnel, through the Research Committee of Research Funds process, will make possible to introduce in the call, scientific criteria (eg a number of publications, references, reports, etc.) that are not valid in a commercial tender. This will ensure:

- (a) the high level of training of the temporary personnel,
- (b) the high level of deliverables,

(c) adherence to the project timetable, since, in this case, the completion times following the Research Committee of Research Funds procedures are significantly faster, comparing to the public tender procedure.

It is emphasized that through the relevant changes, the effectiveness of the working team is strengthened and thus the quality of the project is assured while at the same time:

- The approved budget of the organization is not affected (€ 174,002.24).
- The original deliverables of the project are not affected.
- the requested change does not alter the minimum requirements, the planned action, outputs and results and does not endanger the general project principle of co-operation.

The above personnel that we ask to put under the category Staff Cost will be contracted with the procedure described below.

❖ Actions for a Call for Proposals (Staff Cost Category):

1. The Scientific Responsible shall submit a request to the Research Committee DUTH (Democritus University of Thrace) for the approval of the Open Call process and for the appointment of the members of the Evaluation Committee and the Appeal Committee
2. Having received approval from the Research Committee, the Scientific Responsible has to readily publish the call and keep it open for 15 days
3. The Evaluation Committee evaluates the applications and submits the evaluation minutes to the Research Committee.

❖ The Research Committee:

- a) approves the evaluation minutes,
- b) decides to proceed with a work contract

The Evaluation Committees are established by the Research Committee, following the recommendations of the Scientific Responsible. They comprise 3 regular and 3 alternate members (i.e. DUTH staff (Professors, Administrative Personnel, Laboratory Personnel)). At least one of the regular members must be a Professor. The project team has priority in the participation in the Evaluation Committees and in the cases where the project team is small, staff of the Department or School of the Scientific Responsible should be selected.

Call for Proposals' Publicity. The invitations are published on the websites of SARF (Special Account for Research Funds), DUTH, the Career Portal of DUTH, Diavgeia (under the auspices of the Ministry of Administrative Reconstruction) and wherever it is required by the project funding body.

Deadline for submission of proposals The minimum deadline for submission of proposals by interested parties is within 15 calendar days from the publication of the call.

How to apply Candidates must submit (in hard copy) their application to the Secretary of the Special Account for Research Funds in accordance with the template/application form that is included in the call the open call.

Evaluation of the proposals The required-desirable skills and experience of the vacancy are matched to the skills and experience of each candidate. It is noted that additional skills and experience to those mentioned in the call are not taken into consideration, unless stated otherwise. Interviews can be used a selection criterion (if this is mentioned explicitly in the call). The aspects that will be evaluated with the interview should be identified as far as possible. Out of all the candidates who submitted their proposals, only those candidates that have the required skills and expertise should be invited to an interview. There is also the possibility of selecting additional assessment tools (eg knowledge tests) to better evaluate the candidates proposals, if this is mentioned explicitly in the call

Informing candidates, the decision of the Research Committee is posted on the websites of SARF, DUTH and on any other website that the Scientific Responsible considers relevant.

In conclusion, taking into account the duration of the project, in order to avoid delays in the implementation of the project and the recruitment of temporary personnel, it is appropriate to reallocate the initial budget of the project, by transferring the above amount from the category "external expertise and services" to "staff costs".

ii) PB6 – Association Euroradar

It was requested the transfer of the Staff costs and Travel and accommodation costs for deliverables 1.6.2 and 1.6.3 to External expertise and services, as shown in the below tables. Such modification of the budget will allow us to do the project management more simply and efficiently. If the allocation of the costs per budget lines remains unchanged as it is, it is going to be very complicated for us to comply with the requirements of the Bulgarian labour legislation, due to the limited number of working hours (ranging between min. 8.33 man-hours per month - max. 20 man-hours per month) within the project duration of 2 years.

Current budget:

W P	Deliverable	Budget line	Item	Quantity of item	Time of item	Cost per item	Total cost
W P 1	D 1.6.2	Staff Costs	Real cost- Project Manager	1	200.0 0	10.0 0	2000.0 0

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W P 1	D 1.6.2	Staff Costs	Real cost- Financial Manager	1	200.0 0	10.0 0	2000.0 0
W P 1	D 1.6.3	Staff Costs	Real cost- Project Manager	1	150.0 0	10.0 0	1500.0 0
W P 1	D 1.6.3	Travel and Accommodati on	Transportati on	1	400.0 0	0.15	60.00
W P 1	D 1.6.3	Travel and Accommodati on	Daily Allowance	2	3.00	30.0 0	180.00
						Total	5740.0 0

To be modified as following:

WP	Deliverable	Budget line	Item	Quantity of item	Time of item	Cost per item	Total cost
WP 1	D 1.6.2	External expertise and Services	Project Manager	1		2000.00	2000.00
WP 1	D 1.6.2	External expertise and Services	Financial Manager	1		2090.00	2090.00
WP 1	D 1.6.3	External expertise and Services	Project Manager - participation on 3 project meetings	1		1500.00	1650.00
						Total	5740.00

Their request was approved by all project partners and both partners, PB3 and PB6, were committed to submit as soon as possible in an official written form their request to Lead Beneficiary to forward it to JS for examination.

The material of this part is attached to the agenda.

7. Communication and dissemination rules and procedures

Mrs. Irene Nikolaidou presented the communication and dissemination rules and procedures, according the relevant programme manual. Mrs. Nikolaidou explained the importance of following visibility programme rules in all project implementation phases and material produced. It was also explained the importance the use of project logo and gathering all publicity material related to the project.

Mrs. Dinkova stated that before project creates its own website, all partners should upload all project relevant material to their institution website and keep the relevant records.

The material of this part is attached to the agenda.

8. Next Steps - General Discussion – Q & A

At the beginning of this part, representatives of DUTH and KEDE presented the idea of the main project output, the system of sensors and what is the main idea of working and monitoring the system, since the exact specifications are part of the project implementation. It was highlighted the innovation of the system and partners was encouraged to be in touch with local and regional public health structures in order to ensure the connection of the operation of the system with the actual users, doctors.

Then, Mr. Todorov, representing Association Euroradar, proceed to specific questions regarding the implementation of the project, which is related to Euroradar. Project management team asked that most of the answers are part of the specifications that DUTH should deliver to partners.

Finally, it was decided the next meeting to be held in Kirkovo at the begging in June or July.

9. Conclusions

The meeting was considered as successful by participants, since it was an opportunity for all project partners to meet vis-à-vis and solve problems and misunderstandings that, it was appeared until now to the project implementation. Partners committed themselves to proceed with quicker steps to the implementation of the project, ensuring first of all the administrative sustainability of the project. Finally, they expressed their willingness to implement a successful project for benefiting the actual project beneficiaries, population of cross border area.

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NAME	ORGANISATION
RADINA BOYANOVA	KIRKOVO MUNICIPALITY
CHAMAKIOTI DESPOINA	CENTRAL UNION OF GREEK MUNICIPALITIES
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GIANNAKOPOULOU MARTHA	CENTRAL UNION OF GREEK MUNICIPALITIES
MARIA ASSUNCAO	MEDICAL ASSOCIATION OF RODOPI
VAIOS KAKAVAS	CENTRAL UNION OF GREEK MUNICIPALITIES
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EUROPEAN UNION

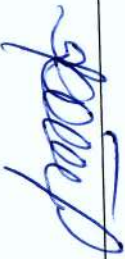


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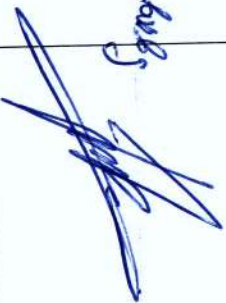


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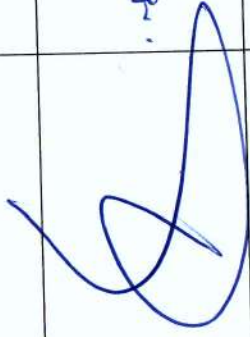



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Shinasi Sayeghinan, Mayor of Kikovo	Kikovo Municipality	Kikovo	Bulgaria		

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Dimiteris Gavtsonis	Municipality of Monofini	Monofini	Greece	gavtsonis@monofini.gr	

NAME	Name of the organisation	City	Country	Email	Signature
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SECOND COORDINATION MEETING

March 15th, 2019

TIMESCHEDULE	WORK ITEM
11.30 – 12.00	Registration
12.00 – 12.25	Presentation of Project status <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
12.20 – 13.20	Presentation of PBs activities (approximately 15 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”
13.20 – 13.40	Presentation of Project financial status (subcontracting, funding, certifications) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
13.40 – 14.00	Presentation of PBs financial status (approximately 15 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”
14.00 – 14.30	Lunch Break
14.30 – 15.30	Project implementation Analysis (Milestones, Timetable, Planning) - <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
15.30 – 16.30	Administrative Issues – Withdrawal of PB4: Reporting Obligations, Modifications, Certification of Expenditures, Project funding, Project Management – a discussion will follow regarding the administrative obligations of project and next steps after PB4 withdrawal from the project
16.30 – 16.45	Coffee break
16.45 – 17.00	Presentation of eHealth Monitoring Communication Plan <u>Rapporteur</u> : PB 2 Central Union of Municipalities in Greece
17.00 – 17.30	Presentation of PBs communication and information activities and planning following activities <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”

17.30 – 18.30	Next Steps - General Discussion – Q & A - Conclusions
19.00	Dinner

The Second Coordination Meeting of eHealth Monitoring project was held on Friday 15th of March, 2019, starting at 11.30 am, and it lasted for approximately seven hours, until 18.30 pm. The place of the meeting was the conference room of Holiday Village Romance, Municipality of Kirkovo, Bulgaria.

The working language of the meeting was English.

The Project Manager of PB5 Municipality of Kirkovo, Ms. Stela Dimitrova welcomes the participants and introduces the agenda of the meeting, which is unanimously adopted.

Presentation of Project status

Mr. Dimitrios Gkartsonis, LB Centre of caring and solidarity of Komotini municipality, presented the current status of project eHealth Monitoring project with focus on implemented activities, achieved deliverables, subcontracting and payments. All project partners, except PB4 Medical Association Rodopi, subcontracted most of their activities.

Mr. Gkartsonis briefed all partners with the held meeting held by the LB, Managing Authority (MA) and Joint Secretariat (JS) of INTERREG V-A Greece-Bulgaria. As a result from the meeting a two and a half months period (or by 15th May 2019) was set, by the end of which, project consortium should present achieved results. This determines the overall goal of the Second coordination meeting defined as creation of a strict time schedule for the next 2 months, to organize and conduct the Third Coordination meeting to discuss project progress. After this two and a half month period, the LB will arrange an additional meeting with JS to discuss the accurate project implementation status and administrative issues.

Presentation of PBs activities and financial status

LB Centre of caring and solidarity of Komotini municipality

LB has finalized the documentation for tender procedure which will be launch on 20th March 2019 (Wednesday), the collection of offers is 22 days and the offers will be open on 19th of April 2019 (Friday). The official selection result and signed contract with external contractor is expected to be delivered by 30th of April 2019 (Tuesday). The tender includes all activities under external services and expertise and equipment.

Due to the fact PB4 has expressed their decision to withdraw from the project LB has found a solution on the question how to attract and commit end-users (patients) and doctors, which was the main role of PB4. LB will use its previous cooperation with Hospital of Komotini and doctors, working closely with LB under other projects and initiatives.

PB 2 Central Union of Municipalities in Greece

PB 2 has conducted tender procedure, has selected a contractor and is about to sign contract during the period 18-22 March 2019. The contracted amount is 48 200.00 EUR and includes deliverables 1.2.2, 2.2.1, 2.2.2, 2.2.3, 3.2.1, 3.2.2, 5.2.1 and 5.2.2. In addition the expenses for deliverables 2.2.1 Communication & Dissemination Plan and 2.2.2 Project web site will be paid during April 2019.

PB3 Democritus University of Thrace - Department of Economics - Special Account for Research

PB3 had all activities contracted in the end of August 2018. During September-October 2018, the University started preparing relevant deliverables under WP 3 Implementation Study. At the moment the software is under preparation. During the period 18-22 March 2019 will be finalized the testing of the platform. The mobile app is in the final stage of design and will be finished once the mobile devices and biosensors are bought.

PB4 Medical Association of Rodopi

PB4 declared their decision to withdraw of eHealth Monitoring project consortium with official letter dated and received in the end of January 2019. The reason for their withdraw is that the doctors, members of the Association can not be paid directly thorough the project, so the Medical Association of Rodopi cannot participate in the project.

PB5 Municipality of Kirkovo

Until 15th of March, Municipality of Kirkovo made expenditures amounted to 5 394.27 EUR.

PB5 has launched tender procedures on 21nd of November 2018 and signed contracts with external service providers in the end of January 2019. The contracts include external service and expertise for deliverables 1.5.2, 1.5.3., 2.5.1, 2.5.2, 2.5.3, 2.5.4 and 5.5.1 amounted to 22 331.98 EUR.

In the framework of eHealth Monitoring, PB2 KEDE is responsible for preparation of Communication & Dissemination Plan, including the design of the Information & promotional printed material (leaflets, poster and banner). PB5 Municipality of Kirkovo is responsible for printing 1st leaflet (6000 pieces), 2nd leaflet (6000 pieces), poster (100 pieces) and banner (300 pieces) and disseminating the materials among the partners. PB5 has a signed contract for this activity and waiting for input by PB2. On March 15th 2019, KEDE is at final stage of design the Information & promotional printed material and will send them for a review and approval on behalf of project

beneficiaries as well as Communication officer of INTERREG Greece-Bulgaria Programme.

PB5 has to sign contracts through direct procedure for D3.5.1 Mapping & identification activities, D3.5.2. Joint strategy towards sustainable e-health management, D3.5.3. Policy Implementation Guidelines for achieving long-term objectives and D4.5.2 Pilot implementation. The main reason for not having these deliverables contracted is the lack of technical specifications and requirements for the above-mentioned activities.

PB5 is preparing the tender documentation for an open tender for D4.5.1 40 bio-sensors accompanied with User Mobile Unit (UMU) and Expert Mobile Unit (EMU). In order to finalize the technical specifications PB5 needs to have access to the Platform (*Decision 3*).

PB6 Association „EURORADAR”

Until 15th of March, PB6 Association „EURORADAR” signed contracts with external service providers including deliverables 1.6.2, 1.6.3, 2.6.1, 2.6.3, 3.6.1, 3.6.2, 3.6.3, 5.6.2 amounted to 20 440.00 EUR.

PB6 is preparing the tender documentation for an open tender for D4.6.1 60 bio-sensors accompanied with User Mobile Unit (UMU) and Expert Mobile Unit (EMU). In order to finalize the technical specifications PB6 needs to have access to the Platform (*Decision 3*).

Decisions Taken

Decision 1: All project beneficiaries declared their consent PB4 Medical Association of Rodopi to resign from the project consortium.

Decision 2: All project beneficiaries declared their consent that along with the planned modification to prolong all work packages up until the project - 30.10.2019.

Decision 3: PB3 Democritus University of Thrace - Department of Economics - Special Account for Research will provide access to the Platform to PB5 Municipality of Kirkovo and PB6 Association „EURORADAR” on 18th March 2019 (Monday), but not later than 22nd March 2019 (Friday).

Decision 4: LB will provide PB5 Municipality of Kirkovo and PB6 Association „EURORADAR” with the technical specifications included in their tender documentation in respect with the mobile devices and biosensors not later than 22nd March 2019 (Friday).

Project implementation Analysis



Mr. Dimitrios Gkartsonis, LB Centre of caring and solidarity of Komotini municipality, reported that 41.89% of the total budget of eHealth Monitoring project is contracted until March 15th 2019. Nevertheless, the spending rate of project beneficiaries is lower compared to the amounts declared in the Application form. The actual implementation of project activities will allow the partners to increase the spending rate. The next steps that have to be followed by the project beneficiaries are:

Greek Partners:

- Beneficiaries should answer the email of Ms. Styla, received on March 14th (Thursday) in respect with their payment forecast for until the end of the 2019.
- Beneficiaries should ask for a prepayments and requests for verification following the procedures in the MIS.
- Beneficiaries should proceed immediately to hire controllers.

Bulgarian partners:

- The Bulgarian partners have received a small pre-payment by their National Authority and they should proceed with verification requests and designation of a controller.

Administrative Issues

Ms. Stela Dimitrova, PB5 Municipality of Kirkovo, expressed the need of modification of eHealth Monitoring Justification of Budget (JoB), deliverables D1.5.2 Project Management Staff, D1.5.2 Financial Manager and D1.5.3. Project manager. PB5 proposes the persons of hours to be increases and the cost per hour decreased. The total amount will not be affected.

All project beneficiaries along with the representatives of JS reviewed the budget of PB4 Medical Association of Rodopi which due to their withdraw from eHealth Monitoring project should be readapt. The partners discussed and agreed with the following:

- WP 1: Project Management and Coordination. The expenditures (6 576.00 EUR) will be removed from project budget, not transferred to other eHealth monitoring beneficiary.
- WP 2: Communication and Dissemination. The expenditures (2 000.00 EUR) will be removed from project budget, not transferred to other eHealth monitoring beneficiary.
- WP3: Policy Integration. Deliverable 3.4.1 "Mapping & identification activities - data collection" amounted to 10 000.00 EUR will be transferred to LB Centre of caring and solidarity of Komotini municipality. D3.4.2 Joint Strategy towards

sustainable e-health management (2 000.00 EUR) and D3.4.3. Policy Implementation Guidelines for achieving long-term objectives (2 000.00 EUR) will be removed from project budget, not transferred to other eHealth monitoring beneficiary.

- WP4: Joint Monitoring System. D4.4.1 Integration, parameterization and testing amounted to 18 000.00 EUR will be transferred to LB Centre of caring and solidarity of Komotini municipality. D4.4.2 Pilot implementation report will be removed from project budget, not transferred to other eHealth monitoring beneficiary.
- WP5: Information, training and awareness raising. D5.4.1 Information & awareness raising campaign (10 000.00 EUR) will be removed from project budget, not transferred to other eHealth monitoring beneficiary.

Decisions Taken

Decision 5: All project beneficiaries declared their consent with the proposed by PB5 Municipality of Kirkovo modification to readapt the management staff costs (D1.5.2, D1.5.2 and D1.5.3) in JoB in accordance with National rules of Bulgaria.

Decision 6: All project beneficiaries declared their consent with the proposed and discussed budget allocation of PB4 Medical Association of Rodopi.

eHealth Monitoring Communication Plan

Chara Ionnou, PB 2 Central Union of Municipalities in Greece presented D.2.2.1 Communication & Dissemination Plan of eHealth Monitoring project and D.2.2.2 Project website.

PB2 presented the created eHealth Monitoring pages on social media. PB2 declared that the project website will be launched by the end of March 2019.

Mr. Dimitrios Gkartsonis, LB Centre of caring and solidarity of Komotini municipality, reminded that the website should be accessible for people with disabilities in accordance with the Communication plan of INTERREG V-A Greece-Bulgaria programme.

Decisions Taken

Decision 7: All project beneficiaries approved the presented Communication & Dissemination Plan.

Decision 8: PB2 Central Union of Municipalities in Greece PB2 will provide all project partners with the design of Information & promotional printed material (leaflets, poster, banner, folder, notepad and pen) by 22nd March 2019 (Friday).

Decision 9: In respect with D.2.2.1 Communication & Dissemination Plan and D.2.2.2 Project website project beneficiaries agreed to send their official logos in high quality not later than 22nd March 2019 (Friday).

Decision 10: In respect with D.2.2.2 Project website, PB2 will send content template to all project beneficiaries in respect with project website input (D2.1.1, D2.3.1, D2.5.1 and D2.6.1) not later than 22nd March 2019 (Friday).

Presentation of PBs communication and information activities and planning following activities

Project beneficiaries discussed possible periods for execution of local and transnational events under WP 2 Communication and Dissemination.

Decisions Taken

Decision 11: All project beneficiaries agreed to conduct the 3rd Coordination Meeting (D1.6.3) along with the Transnational event (D2.6.2) in the period 01 - 15 May 2019 in Smolyan, Bulgaria.

Decision 12: PB5 Municipality of Kirkovo will conduct local awareness event (D2.5.3) prior to the 3rd Coordination Meeting in the period 01 - 15 May 2019 in Smolyan, Bulgaria.










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COOPERATION PROGRAMME INTERREG V-A GREECE - BULGARIA 2014-2020
“Improving Healthcare Access through a Personal Health Monitoring System”,
eHealth Monitoring, ref. number 2029

SECOND COORDINATION MEETING

Kirkovo, March 15th, 2019

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Stela Dimiteva
Kirkovo, Bulgaria
Project manager




COOPERATION PROGRAMME INTERREG V-A GREECE - BULGARIA 2014-2020

“Improving Healthcare Access through a Personal Health Monitoring System”,

eHealth Monitoring, ref. number 2029

SECOND COORDINATION MEETING

Kirkovo, March 15th, 2019

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eHealth Monitoring

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European Regional Development Fund
eHealth Monitoring

THIRD COORDINATION MEETING

Smolyan/BG, July 1st, 2019

Project "Improving Healthcare Access through a Personal Health Monitoring System", eHealth Monitoring, ref. number 2029

TIMESCHEDULE	WORK ITEM
11.30 – 12.00	Registration and Coffee break
12.00 – 12.25	Presentation of Project status <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
12.25 – 13.20	Presentation of PBs activities (approximately 10 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB 3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5Municipality of Kirkovo PB6 Association „EURORADAR“
13.20 – 13.40	Presentation of Project financial status (subcontracting, funding, certifications) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
13.40 – 14.00	Presentation of PBs financial status (approximately 5 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR“
14.00 – 14.30	Lunch Break
14.30 – 15.30	Project implementation Analysis (Milestones, Timetable, Planning) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
15.30 – 16.00	Presentation of PBs communication and information activities and planning following activities <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR“
16.00 – 16.10	Administrative Issues -Next Steps - General Discussion – Q & A - Conclusions

LIST OF PARTICIPANTS
THIRD COORDINATION MEETING
Smolyan/BG, July 1st, 2019

№	NAME, SURNAME	ORGANIZATION AND POSITION	TELEPHONE	E-MAIL
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THIRD COORDINATION MEETING

Smolyan/BG, July 1st, 2019

TIMESCHEDULE	WORK ITEM
11.30 – 12.00	Registration and Coffee break
12.00 – 12.25	Presentation of Project status <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
12.25 – 13.20	Presentation of PBs activities (approximately 10 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB 3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5Municipality of Kirkovo PB6 Association „EURORADAR”
13.20 – 13.40	Presentation of Project financial status (subcontracting, funding, certifications) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
13.40 – 14.00	Presentation of PBs financial status (approximately 5 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”
14.00 – 14.30	Lunch Break
14.30 – 15.30	Project implementation Analysis (Milestones, Timetable, Planning) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
15.30 – 16.00	Presentation of PBs communication and information activities and planning following activities <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB 2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”
16.00 – 18.00	Administrative Issues -Next Steps - General Discussion – Q & A - Conclusions

The Second Coordination Meeting of eHealth Monitoring project was held on Monday July 1st, 2019, starting at 11.30 am, and it lasted for approximately seven hours, until 18.00 pm. The place of the meeting was Smolyan, Bulgaria.

The working language of the meeting was English.

The Project Manager of PB6 "EURORADAR, Mr. Todor Todorov welcomes the participants and introduces the agenda of the meeting, which is unanimously adopted.

Presentation of Project status

Mr. Dimitrios Gkartsonis on behalf of LB, Centre of Caring and Solidarity of Komotini Municipality, presented the current status of project eHealth Monitoring project with focus on implemented activities, achieved deliverables, subcontracting and payments. All project partners subcontracted most of their activities. This fact allows to the partner scheme to proceed to the implementation of the core of the project, which is the development and testing of the eHealth system.

Presentation of PBs activities and financial status

LB Centre of caring and solidarity of Komotini municipality

LB finalized the tender procedure and signed a contract with the successful subcontractor. The contract includes the procurement of biosensors. After the approval of the 2nd request for budget modification from MA, LB will proceed to the launching of the tender of items, which were transferred to the budget of LB after the withdrawal from the project of PB4, Medical Association of Rodopi.

LB is also ready to finalize Deliverables 3.1.1 and 3.2.1

LP is expected to proceed to the first payment at the end of August

PB 2 Central Union of Municipalities in Greece

PB 2 has finalized the tender procedure for deliverables 1.2.2, 2.2.1, 2.2.2, 2.2.3, 3.2.1, 3.2.2, 5.2.1 and 5.2.2. and already presented Communication Plan, project Website and project Logo to partnership. At the same time, it contributes to the information and communication activities of all partners.

PB2 is expected to proceed to payments until the end of August

PB3 Democritus University of Thrace - Department of Economics - Special Account for Research

PB3 had subcontracted all activities since September 2018. PB3 has finalized most of its deliverables and waits for project partners to proceed to the procurement and operation of biosensors in order to finalize most of its deliverables, especially the full

operation of e-platform, that it is already uploaded and it is ready for use from end users, which will be indicated by project partners.

PB5 Municipality of Kirkovo

PB5, Municipality of Kirkovo has prepared and it is ready to proceed to the production of information material. Local events re programming and the first one is expected to take place on August. PB5 is expected to launch the tender for biosensors on August.

Also, PB5 will proceed to the certification of paid amounts approximately at the end of August.

PB6 Association „EURORADAR“

PB6 has subcontracted also most of its' activities and it is expected to launch a tender for biosensors during August. On July 2nd is already programmed the international event with the participation of all partners.

PB6 is expected to proceed to the certification of expenditures on August 2019.

Project implementation Analysis

Mr. Dimitrios Gkartsonis, LB Centre of caring and solidarity of Komotini municipality, reported that more than 70% of project budget has been subcontracted, though the payment and certification rate remains low and there is a need for speed up of activities, payments and certifications during summer period, in order the project to "certify" its' progress, which were achieved during the last months.

Presentation of PBs communication and information activities and planning following activities

On behalf of PB2, KEDE, Mrs. Chara Ioannou presented the updated communication plan, the project website and FaceBook and Youtube accounts to partners. During the presentation, there were discussed practical issues regarding the production of information materials and the on-going updating project website, FaceBook and Youtube.

Administrative Issues - Next Steps - General Discussion – Q&A - Conclusion

During this session, various issues were discussed. More specifically:

- All partners expressed their need for submitting a request of prolongation of project duration
- PB5 and 6 submitted questions regarding the practical operation of platform that PB3 designed, especially regarding the access procedure, the language of platform, the availability of data
- LB informed all partners that they should take specific measures for protecting personal data according to European Legislation for protection of personal data
- It was discussed the procedure of testing the biosensors and possible problems, which may be faced, such as reluctant participants, bad Wi-Fi connection to remote areas, extreme reactions from participant persons, participation procedure, etc
- It was discussed the procedure of gathering information regarding the project implementation and how this information will be distributed to stakeholders through information and communication material
- LB expressed its need for a minor budget change. More specifically, it requests the transfer of 50 euro from Deliverable 1.1.3. Daily Allowance in JoB in Deliverable 1.1.3. Accommodation and modify respectively JoB, because there is no available budget in travel and accommodation cost category for hotel to the budget of LB

Decisions Taken

Decision 1: All project beneficiaries agreed LB to submit a request for project duration prolongation for six months

Decision 2: All project beneficiaries agreed with the request of LB for minor budget change

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LIST OF PARTICIPANTS
THIRD COORDINATION MEETING
Smolyan/BG, July 1st, 2019

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**“Improving Healthcare Access through a Personal Health Monitoring System”,
EHEALTH Monitoring Project**

4th COORDINATION MEETING

Komotini, Greece, February 17th 2020
Anatolia Hotel, 53 Aghialou str., Komotini, 69133

AGENDA

11:00 – 11:30	Registration and Coffee break
11:30 – 12:30	Presentation of Project status <i>LB Centre of caring and solidarity of Komotini Municipality</i>
12:30 – 13:30	Presentation of PBs activities - Activities so far and planned next steps <i>(approximately 5 minutes per partner)</i>
13:30 – 14:00	Presentation of PBs financial status <i>(approximately 5 minutes per partner)</i>
14:00 – 15:00	Lunch Break
15:00 – 15:30	Project implementation Analysis (Milestones, Timetable, Planning) <i>LB Centre of caring and solidarity of Komotini Municipality</i>
15:30 – 16:00	Administrative Issues -Next Steps - General Discussion – Conclusions
16:00 – 16:30	Individual Consultation Sessions: PBs individual appointment with the LB upon request



**“Improving Healthcare Access through a Personal Health Monitoring System”,
EHEALTH Monitoring Project**

4th COORDINATION MEETING

Komotini, Greece, February 17th 2020
Anatolia Hotel, 53 Aghialou str., Komotini, 69133

AGENDA

11:00 – 11:30	Registration and Coffee break
11:30 – 12:30	Presentation of Project status <i>LB Centre of caring and solidarity of Komotini Municipality</i>
12:30 – 13:30	Presentation of PBs activities - Activities so far and planned next steps <i>(approximately 5 minutes per partner)</i>
13:30 – 14:00	Presentation of PBs financial status <i>(approximately 5 minutes per partner)</i>
14:00 – 15:00	Lunch Break
15:00 – 15:30	Project implementation Analysis (Milestones, Timetable, Planning) <i>LB Centre of caring and solidarity of Komotini Municipality</i>
15:30 – 16:00	Administrative Issues -Next Steps - General Discussion – Conclusions
16:00 – 16:30	Individual Consultation Sessions: PBs individual appointment with the LB upon request

FOURTH COORDINATION MEETING

Komotini/GR, February 17th 2020

TIMESCHEDULE	WORK ITEM
11:00 – 11:30	Registration and Coffee break
11:30 – 12:30	Presentation of Project status <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini Municipality
12.30 – 13:30	Presentation of PBs activities – Activities so far and planned next steps (approximately 5 minutes per partner) <u>Rapporteurs</u> : LB Centre of caring and solidarity of Komotini municipality PB2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”
13:30 – 14:00	Presentation of PBs financial status (subcontracting, funding, certifications - approximately 5 minutes per partner) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality PB2 Central Union of Municipalities in Greece PB3 Democritus University of Thrace - Department of Economics - Special Account for Research PB5 Municipality of Kirkovo PB6 Association „EURORADAR”
14:00 – 15:00	Lunch Break
15:00 – 15:30	Project implementation Analysis (Milestones, Timetable, Planning) <u>Rapporteur</u> : LB Centre of caring and solidarity of Komotini municipality
15:30 – 16:00	Administrative Issues -Next Steps - General Discussion – Q & A - Conclusions
16.00 – 16.30	Individual Consultation Sessions : PBs individual appointment with the LB upon request

The Fourth Coordination Meeting of eHealth Monitoring project was held on Monday February 17th, 2020, starting at 11.00 am, and it lasted for approximately five and a half hours, until 16:30 pm. The place of the meeting was Komotini, Greece.

The working language of the meeting was English.

Mr. Dimitrios Gkartsonis on behalf of LB, Centre of Caring and Solidarity of Komotini Municipality welcomes the participants and introduces the agenda of the meeting, which is unanimously adopted.

Presentation of Project status

Mr. Dimitrios Gkartsonis on behalf of LB, Centre of Caring and Solidarity of Komotini Municipality, presented the current status of project eHealth Monitoring project with focus on implemented activities, achieved deliverables, subcontracting and payments. All project partners subcontracted most of their activities. This fact allows to the partner scheme to

proceed to the implementation of the core of the project, which is the development and testing of the eHealth system.

Presentation of PBs activities and financial status

LB Centre of caring and solidarity of Komotini municipality

LB finalized the tender procedure and signed a contract with an external partner with a budget of 28.000,00€. The equipment has been delivered to LB and will now be distributed to patients.

Also, LB finalized WP3 Deliverables.

PB 2 Central Union of Municipalities in Greece

PB 2 has finalized the tender procedure for deliverables 1.2.2, 2.2.1, 2.2.2, 2.2.3, 3.2.1, 3.2.2, 5.2.1 and 5.2.2.

PB2 has updated the project website and social media accounts.

At the same time, it contributes to the information and communication activities of all partners.

PB3 Democritus University of Thrace - Department of Economics - Special Account for Research

PB3 had subcontracted all activities since September 2018. PB3 has finalized most of its deliverables and waits for project partners to proceed to the procurement and operation of biosensors in order to finalize most of its deliverables, especially the full operation of e-platform, that it is already uploaded and it is ready for use from end users, which will be indicated by project partners.

PB3 monitors and updates the EHEALTH platform.

PB5 Municipality of Kirkovo

PB5 has implemented the 3rd partners meeting and the Transnational event in Smolyan and has organized the local information event, attended by 50 persons, in August 2019.

PB5 launched the tender for biosensors on February 6th.

PB5 is expected to collect offers until February 27th and contract with a construction company until April 3rd.

PB5 has finalized WP3 Deliverables.

Also, PB5 will proceed to the certification of paid amounts until the end of March 2020.

Finally, PB5 submitted to LB an official Letter Request for a new 6-month extension until October 31st.

PB6 Association „EURORADAR”

PB6 implemented information campaign, during the period July-August 2019

PB6 implemented 4 information meetings in different settlements in the region of Smolyan /BG.

PB6 made 4 publications in mass media.

PB6 has subcontracted also most of its activities and launched the tender for biosensors on February 6th.

PB6 is expected to collect offers until February 27th and contract with a construction company until April 3rd.

PB6 is expected to proceed to the certification of expenditures until the end of March 2020.

Project implementation Analysis

On behalf of LB Centre of caring and solidarity of Komotini municipality, Mrs. Chara Ioannou, reported that total expenditure of the project paid out reached 140.695,68 € and total verified expenditure reached 51.684,95€, therefore the payment and certification rate remains low and there is a need for speed up of activities, payments and certifications, in order the project to “certify” its’ progress, which were achieved during the last months.

Administrative Issues - Next Steps - General Discussion – Q&A - Conclusion

During this session, various issues were discussed. More specifically:

- Mrs Styla Kyriaki, Financial Officer of Joint Secretariat GR-BG, that also attended the 4th meeting, indicated that PB5 and PB6 should justify and clarify the request for a new 6-month extension, as in the case of non-justification the request is not accepted. She also mentioned that once the extension is finally approved, the exact duration will be then set.
- PB5 and PB6 submitted questions regarding the practical operation of platform that PB3 designed, especially regarding the access procedure to the platform.
- Mr Panagopoulos, external expert of LB, presented the platform and the connection between the platform and the biosensors that have been provided to the LB. He also answered all technical questions regarding the parametrization of the system as well as the Sensor specs.
- Mrs Styla Kyriaki, Financial Officer of Joint Secretariat GR-BG, pointed out that PB3 Democritus University of Thrace, should designate a person responsible for the platform that will be in charge to create passwords and should also correct the Interreg logo of the platform.
- PB3 said that they will send an e-mail during the next days with the responsible contact person.

- Mr Panagopoulos will send to PB5 and PB6 the technical specifications of the sensors as well as some demo accounts that have been developed to familiarize the partners with the system.
- Mrs Styli Kyriaki, Financial Officer of Joint Secretariat GR-BG, also pointed out that all partners should finalize the procedure with biosensors, proceed with payments and certifications, upload all the projects deliverables on official website and support each other in transnational events concerning publicity.
- It was discussed the next steps of the projects, concerning publication activities by all project partners, implementation of local events, implementation of training sessions (5.2.1, 5.6.1) by PB2 and PB6, implementation of information & awareness raising campaign by LB, PB2, PB5 and PB6.
- It was discussed the procedure of involving potential patients and doctors by LB, PB5 and PB6.
- PB2 asked PB5 and PB6 input for project website and social media update.
- PB5 suggested to expand eHealth project with new additional activity and Mrs Styli Kyriaki, Financial Officer of Joint Secretariat GR-BG, mentioned that all the proposals should include analysis and budget and should have added value for the programme.
- During this session, the new president of LB Centre of caring and solidarity of Komotini, Mr. Nikolaos Sotirakopoulos, took also the floor and mentioned that local government through its participation in eHealth project has extended a veil of political and social protection to vulnerable groups without discriminating against religion and race.

PARTICIPATION LIST

№	NAME, SURNAME	ORGANIZATION AND POSITION	EMAIL ADDRESS
1	Radina Boyanova	PB5 Municipality of Kirkovo, PB Contact Person	r.boyanova@gmail.com
2	Stela Dimitrova	PB5 Municipality of Kirkovo, Project Manager	stelce2abv.bg
3	Snezhana Ivanova	PB5 Municipality of Kirkovo, Financial Manager	kirkovooba@gmail.com
4	Todor Todorov	PB6 Association Euroradar, Project Manager	euroradar@abv.bg
5	Desislava Balevska	PB6 Association Euroradar, Financial expert	euroradar@abv.bg
6	Nikolaidou Irene	LB, Contact person	pvsdkom@otenet.gr
7	Mereti Maria	LB, Manager of Centre of caring and solidarity of Komotini municipality	pvsdkom@otenet.gr
8	Tselia Zoi	JS GR-BG	ztselia@mou.gr
9	Styla Kyriaki	JS GR-BG	kstyla@mou.gr
10	Gkartsonis Dimitrios	LB Centre of caring and solidarity of Komotini municipality	gartsonis@gmail.com
11	Ionnou Chara	LB, External partner	ioannou@smrc.gr
12	Eleftheriadou Eleni	LB External Partner	elenh.eleftheriad@gmail.com
13	Panagopoulos Christos	Bioassist External Partner	cpan@bioassist.gr

14	Toubalidou Anna	PB3 Scientific Staff	atoubalidou@gmail.com
15	Maria Amountzia	PB 2 Central Union of Municipalities in Greece, External partner	mariaamountzia@gmail.com
16	Sotirakopoulos Nikolaos	LB, President of Centre of caring and solidarity of Komotini municipality	nsotirak@gmail.com



καινοτόμες προσεγγίσεις στον τομέα της υγείας στις διασυνοριακές περιοχές Ελλάδας - Βουλγαρίας

ΔΙΑΚΡΑΤΙΚΗ ΗΜΕΡΙΔΑ ΤΟΥ ΕΡΓΟΥ

Το Κέντρο Μέρμνας και Αλληλεγγύης του Δήμου Κομοτηνής σας προσκαλεί στην Διακρατική Ημερίδα του έργου με τίτλο "Improving Healthcare Access through a Personal Health Monitoring System - EHEALTH Monitoring", (Βελτιώνοντας την πρόσβαση στις υπηρεσίες υγείας μέσω προσωπικού συστήματος υγείας) του Προγράμματος Διασυνοριακής Εδαφικής Συνεργασίας Interreg V-A Greece-Bulgaria 2014-2020 στο οποίο συμμετέχει ως Επικεφαλής Εταίρος. Η εκδήλωση θα πραγματοποιηθεί

ΤΗΝ ΤΡΙΤΗ 18 ΦΕΒΡΟΥΑΡΙΟΥ 2020 ΚΑΙ ΩΡΑ 11:00πμ.

στο Ξενοδοχείο Chris& Eve στην Κομοτηνή

ΠΡΟΓΡΑΜΜΑ ΗΜΕΡΙΔΑΣ

11:00 – 11:15	Προσέλευση - Εγγραφές
11:15 – 11:30	Καλωσόρισμα και Χαιρετισμοί
11:30 – 11:50	Παρουσίαση του έργου με τίτλο Improving Healthcare Access through a Personal Health Monitoring System/ Ehealth Monitoring- Βελτιώνοντας την πρόσβαση στις υπηρεσίες υγείας μέσω προσωπικού συστήματος υγείας) Ομιλητής: Δημήτριος Γκαρτσώνης, Υπεύθυνος έργου
11:50 – 12:10	Παρουσίαση του συστήματος απομακρυσμένης παρακολούθησης της υγείας Ομιλητής: Χρήστος Παναγόπουλος
12:10 – 12:30	Παρουσίαση του έργου με τίτλο MEDICINET II "Προάγοντας την υγεία σε επιτυχημένη βάση: Ενισχύοντας τη συνεργασία των νοσοκομείων σε επείγοντα περιστατικά" Ομιλητής: Παναγιώτης Μιχαηλίδης, Υπεύθυνος Έργου
12:30 – 12:50	Παρουσίαση έργου με τίτλο OCARIoT "Internet of Things (IoT) and Serious Games to Promote Healthy Lifestyle of Children and Teenagers. Ομιλητής: Αντώνιος Καμπάς, Καθηγητής ΤΕΦΑΑ Δ.Π.Θ.
12:50- 13:10	Παρουσίαση του έργου με τίτλο "Integrated Territorial Synergies for Children Health and Protection II/ INTERSYC II Ολοκληρωμένες Χωρικές Συνέργειες για την υγεία και την προστασία του παιδιού II» Ομιλητής: Αφροδίτη Καρελιάδου εκπρόσωπος Δ.Σ. Κ. Καραθεοδωρή Αναπτυξιακή Ανώνυμη Εταιρεία Δήμου Κομοτηνής
13:10 – 14:00	Ερωτήσεις - Τοποθετήσεις - Συμπεράσματα

ΕΙΣΟΔΟΣ ΕΛΕΥΘΕΡΗ

Το έργο συγχρηματοδοτείται από το Ευρωπαϊκό Ταμείο Περιφερειακής Ανάπτυξης (ΕΤΠΑ) και εθνικούς πόρους των χωρών που συμμετέχουν στο Πρόγραμμα Συνεργασίας INTERREG V-A «Ελλάδα – Βουλγαρία 2014-2020



"Improving Healthcare Access through a Personal Health Monitoring System",

eHealth Monitoring Project

4th COORDINATION MEETING

Komotini, Greece, February 17th 2020

Venue: Anatolia Hotel, 53 Aghialou str., Komotini, 69133

No	Name and Surname	Partner	Position	E-mail	Signature
1.	Rachina Boyanova	BB5 Municipality of Kirovo	Contact person	r.boyanova@pma.kirovo.bg	
2.	Stela Dimitrova	BB5 Municipality of Kirovo	Project manager	stela@abv.bg	
3.	Svetlana Ivanova	BB5 Municipality of Kirovo	Financial manager		
4.	Todor Todorov	BB6 Association Euroredas	Project manager	euroredas@abv.bg	



The project is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the Programme INTERREG V-A "Greece- Bulgaria 2014-2020"



No	Name and Surname	Partner	Position	E-mail	Signature
5.	Desislava Zalevska	PBG Association Euro Radar	financial manager	europa@abubg	
6.	Nikolaïdou Irene	PB Kemea	contact person of eHealth	pvsd.kom@otenet.gr	
7.	Mereti Maria	PB Kemea	Manager of Kemea	pvsd.kom@otenet.gr	
8.	Tseba Zoi	JS GR-BG	Project officer	ztselia@mar.gr	
9.	Stylos Kyriaki	JS GR-BG	Financial officer	kstylos@mar.gr	
10.	Dimitiyos Cartanos	LB	LB	gavtsos@equator	
11.	Ioanna Chara	LB	external partner	cioanna@agmail.com	





No	Name and Surname	Partner	Position	E-mail	Signature
12.	Eleni Eleftheriadou	LB	External Partner	eleni.eleftheriadou@gmail.com	
13.	Christos Panagopoulos	BioAssist	External Partner	cpam@bioassist.gr	
14.	Anna Toubalidou	DUTH/PB3	Scientific Staff	anna.toubalidou@upatd.gr	
15.	Maria Amoutzias	KODE	External Partner	mariaamoutzias@gmail.com	
16.	Sotirakopoulos Nikolaos	KEMEN	Consulting	msotirak@gmail.com	
17.					
18.					



The project is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the Programme INTERREG V-A "Greece- Bulgaria 2014-2020"

“eHealth Monitoring - Presentation”
4th COORDINATION MEETING
Komotini, 17th February 2020

Central Union of Municipalities in Greece (KEDE)

Deliverables submitted so far

- ❖ **1.2.2** (*partly*) submitted on 17.01.2020
- ❖ **2.2.1** submitted on 16.04.2019
- ❖ **2.2.2** implemented; updates and input from partners ongoing
- ❖ **2.2.3** ongoing
- ❖ **3.2.1** submitted on 28.05.2019
- ❖ **3.2.2** submitted on 27.06.2019

Project Coordination Meetings

- ❖ PB2 has attended all Coordination meetings
- ❖ Kick-off (Komotini): 31-01-2018
- ❖ Kirkovo: 15-03-2019
- ❖ Smolyan: 01-07-2019
- ❖ 1st Transnational Event Smolyan: 02-07-2019

Project website



<http://www.ehealthmonitoring.eu/>

HOME DESCRIPTION PARTNERS **NEWS** EVENTS COMMUNICATION MATERIAL CONTACT

Material • By smr_admin • 30 January 2020 •
Leave a comment

Current Situation of the Health Care System and Main Challenges in the Smolyan District

The health-care system in the Smolyan district consists of: 1. Primary health care institutions – individual and group primary medical and dental care practices; 2. Medical establishments for specialized medical and dental care – individual and group practices, medical centers, diagnostic and consulting centers; 3. Hospitals – 4 hospitals for active treatment; 5...

[Read more +](#)

Material • By smr_admin • 30 January 2020 •
Leave a comment

Presentation of "POLICY IMPLEMENTATION GUIDELINES FOR ACHIEVING LONG-TERM OBJECTIVES"

The objective of the Policy Implementation Guidelines for Achieving Long-Term Objectives is to outline the main policy directions for achieving the long-term goals set in the project. The document is a logical continuation of the work of the project partners from Bulgaria and Greece on the project, and in particular the work of EURODRAMA Association...

[Read more +](#)

February 2020

M	T	W	T	F	S	S
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24	25	26	27	28	29	
+ Jan						

Material • By smr_admin • 28 January 2020 •
Leave a comment

Presentation of JOINT STRATEGY FOR SUSTAINABLE eHEALTH MANAGEMENT

The eHealth Monitoring project addresses the challenges and problems of the population in cross-border regions, which is facing significant health problems, especially in remote areas, creating an opportunity for cooperation between the Greek and Bulgarian partners participating in the project. The implementation of a project with such a thematic focus is a contribution to the...

[Read more +](#)

Material • By smr_admin • 16 January 2020 •
Leave a comment

Good Practices Identification & Assessment

The term "best practice" is used to indicate a tested process or action practically proven to be more effective than others when applied under specific conditions. Good practices offer tips, guidelines, techniques or methodologies whose implementation can lead to greater safety and reliability in a desired outcome. "Best Practices" in health constitutes seeking and applying...

[Read more +](#)

Project website

WWW.

<http://www.ehealthmonitoring.eu/>

Print PDF

Read more +

Read more +



Third Coordination Meeting in Smolyan, Bulgaria

Meetings • By arm_admin1 • 8 November 2019 •
Leave a comment

The third Coordination Meeting of eHealth Monitoring project was held on Monday July 1st, 2019, in Smolyan, Bulgaria. Specifically, during the meeting, the current status of project eHealth Monitoring project was presented, with focus on implemented activities, achieved deliverables, subcontracting and payments. What is more, the updated communication plan, the project website, FaceBook and Youtube...

Print PDF

Read more +



Second Coordination Meeting in Kirkovo, Bulgaria

Meetings • By arm_admin1 • 8 November 2019 •
Leave a comment

The Second Coordination Meeting of eHealth Monitoring project was held on Friday 15th March, 2019, in the conference room of Holiday Village Romance, in Municipality of Kirkovo, Bulgaria. The current status of project eHealth Monitoring project, was presented with focus on implemented activities, achieved deliverables, subcontracting and payments. As a result of the meeting a...

Print PDF

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4th COORDINATION MEETING
Komotini, 17th February 2020

Social Media



❖  (<https://www.facebook.com/monitoringehealth>)

❖  (https://twitter.com/ehealth_monitor?lang=en)

❖  (https://www.instagram.com/ehealth_monitoring/?hl=en)



Information material

- ▶ Poster 50x70
- ▶ Banner 2x80
- ▶ Leaflet

designed and provided to PB5 to print the required amount of copies

Poster



**HEALTH
ACCESS
WITHOUT
BORDERS**

**IMPROVING HEALTHCARE ACCESS
through a Personal Health Monitoring System**

**Interreg
Greece-Bulgaria
eHealth Monitoring**
European Regional Development Fund

Lead Beneficiary
Centre of caring and solidarity
of Komotini municipality GREECE

**Central Union
of Municipalities in Greece
GREECE**

**Democritus University
of Thrace Komotini
GREECE**

**Association "TUORADAR"
District of Smolyan,
BULGARIA**

**Municipality
of Kirkovo (District of Kardjali)
BULGARIA**

The project is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the Interreg V-A «Greece-Bulgaria 2014-2020» Cooperation Programme.
Το έργο συγχρηματοδοτείται από το Ευρωπαϊκό Ταμείο Περιφερειακής Ανάπτυξης (ΕΤΠΑ) και εθνικούς πόρους των χωρών που συμμετέχουν στο Πρόγραμμα Συνεργασίας INTERREG V-A «Ελλάδα - Βουλγαρία 2014-2020».

Leaflet

THE PROJECT

E-Health Monitoring project aim is the implementation of an e-Health infrastructure able to guarantee the remote interaction between healthcare professionals and patients, using communication networks. The aim is to optimise the means available from the patient's environment to the hospital platforms in order to ensure equal access to care for the patients/citizens according to a well-coordinated and well-graded approach.

THE AIM

This project not only will become a mean for monitoring health parameters outside of the traditional hospital environment but also is able to create a permanent link between patients and healthcare personnel, providing in this way a direct improvement of the concept of equal access, equal quality and efficiency of health monitoring for the societal and economical development of enlarged Europe. Because of the rising incidence of poverty and its many social consequences, one of which is the deteriorating public health conditions, this intelligent ubiquitous system will be able to ensure the continuity of care passing from the medical structure to the patient's home or environment, provide access to care for as many patients as possible, and provide easy access to healthcare professional anywhere and anytime, reducing healthcare costs while maintaining a high quality of medical advice and follow-up.

PARTICIPATING ORGANIZATIONS

The project activities consist of public events that will take place in three different territories of the two European Countries Greece and Bulgaria.



Lead Beneficiary
Centre of caring and solidarity
of Komotini municipality" GREECE



Central Union
of Municipalities in Greece
GREECE



Democritus University
of Thrace Komotini GREECE



Association "EURODAR"
District of Smolyan,
BULGARIA



Municipality of Kirkovo
(District of Kardjali)
BULGARIA



The project is implemented in the framework of INTERREG V-A "Greece-Bulgaria 2014-2020" Cooperation Programme and is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the Programme.

The content of this product (i.e. leaflet) is sole responsibility of Central Union of Municipalities in Greece (KEDE) and can in no way be taken to reflect the views of the European Union, the participating countries, the Managing Authority and the joint Secretariat.

HEALTH ACCESS WITHOUT BORDERS



IMPROVING HEALTHCARE ACCESS

through a Personal
Health Monitoring System

**eHealth
Monitoring**

Budget spent so far

Deliverables	Budget	Amount paid
1.2.2	1.500,00 €	1.000,00 €
1.2.3	2.440,00 €	700,00 €
2.2.1	6.000,00 €	6.000,00 €
2.2.2	3.500,00 €	0,00 €
2.2.3	5.200,00 €	0,00 €
3.2.1	6.000,00 €	6.000,00 €
3.2.2	6.000,00 €	6.000,00 €
5.2.1	10.000,00 €	0,00 €
5.2.2	10.000,00 €	0,00 €

Thank you for your kind attention!

4th Coordination Meeting
Komotini, 17th February, 2020

“eHealth Monitoring - Presentation”
4th COORDINATION MEETING
Komotini, 17th February 2020

Central Union of Municipalities in Greece (KEDE)

Training Sessions

- ❖ KEDE is responsible to provide training to all partners
- ❖ Greek partners will be trained in Komotini
- ❖ Bulgarian partners will be trained through KEDE's elearning platform (*details to be arranged in cooperation with EURORADAR*)

Information & awareness raising campaign

- ❖ An Information and awareness campaign will be designed by KEDE and information will be provided to all project partners aiming also in expanding policy integration.
- ❖ Through the campaign KEDE supports the improvement of public health and the preservation of the quality of life of citizens by adopting technologies and innovative health practices as a way of life.

Campaign Objectives

- ❖ The campaign aims to cultivate a “responsible behavior” for the effective use of the telemedicine system
- ❖ The main goal of the campaign is **to motivate the target population** to become familiar with and use the established telemedicine application
- ❖ It seeks to alleviate social inequalities
- ❖ It will promote economic and social integration of the citizens of remote areas and vulnerable groups
- ❖ It will provide innovative health care actions, equal treatment and access to health resources and services of all citizens

Target Groups

- ✓ The general public
- ✓ The elderly
- ✓ People of isolated and deprived areas
- ✓ People with chronic diseases
- ✓ Health Professionals
- ✓ Social enterprises engaged in health care provision
- ✓ NGOs

Raising Awareness Techniques and Methods

- ❖ Printed Material: Leaflets, Poster, Banner
- ❖ Media: Publications, Campaigns
- ❖ Online Tools: Project Website, Social Media Accounts, Online Campaigns
- ❖ Press releases & Newsletters
- ❖ Communication Strategy in Schools
- ❖ Campaigns in Hospitals

Thank you for your kind attention!

4th Coordination Meeting
Komotini, 17th February, 2020

`"eHealth Monitoring - Presentation"`

`4th COORDINATION MEETING`

`Komotini, 17th February 2020`

`Presentation of Project Status`

Activities implemented so far..

- 3rd project partners meeting in Smolyan on 1st of July 2019
- Transnational event by PB6 in Smolyan on 2nd of July 2019
- Project extension officially approved until 30.04.2020
- AF and all relevant documents have been updated, after the withdraw of PB4 and the project extension
- Project extension officially approved until 30.04.2020
- **WP3 Deliverables have been finalized** by all partners

Activities implemented so far..

- **LB** has signed a contract with an external partner with a budget of 28.000,00€ (PB4's remaining activities)
- The equipment has been delivered to LB and will now be distributed to patients
- **PB2** has updated the project website and social media accounts
- **PB3** monitors and updates the EHEALTH platform

Activities implemented so far..

- **PB5** has implemented the 3rd partners meeting and the Transnational event in Smolyan
- and has organized the local information event, attended by 50 persons, in August 2019
- The information campaign was implemented by **PB6** during the period July-August 2019
- 4 information meetings took place in different settlements in the region of Smolyan /BG.
- 4 publications in mass media were done by PB6

Budget spent so far..

- Total **expenditure** paid out: 140.695,68 €
- Total **verified** expenditure: 51.684,95 €

Next steps..

- Update of project website and social media by PB2 (input by all project partners)
- Publication activities by all project partners
- Implementation of Local Events
- Mapping & identification activities - data collection for potential patients and doctors by LB, PB5 and PB6
- Open tenders regarding Installation of equipment for PB5 and PB6 to be conducted (D 4.5.1, 4.6.1)
- Implementation of training sessions (5.2.1, 5.6.1) by PB2 and PB6
- Implementation of Information & awareness raising campaign by LB, PB2, PB5 and PB6

MUNICIPALITY OF KIRKOVO PROGRESS

4th Coordination meeting, Komotini, Greece,
17.02.2020

Municipality of Kirkovo | PB5

PB5 Progress until February 2020

WP 1 Project management & coordination

Deliverable	Amount contracted	Amount paid
I.5.2. Project Management (coordination, reporting)		
Staff costs	3 000.00 €	3 000.00 €
External Expertise	1 860.00 €	1 860.00 €
Office and Administration	-	
I.5.3. Project coordination meetings		
Staff costs	1 500.00 €	1 500.00 €
Travel and Accommodation	216.00 €	84.00 €
2nd project meeting in Kirkovo	1 660,27 €	1 660.27 €
TOTAL	8 236,27 €	8 104.27 €

PB5 Progress until February 2020

WP 2 Communication and Dissemination

Deliverable	Amount contracted	Amount paid
2.5.1. Project website	552.20 €	0.00 €
2.5.2. “Information & promotional printed material”	2 916.82 €	2511.46 €
2.5.3. Information Events	3 532.21 €	3 532.21 €
2.5.4. Entries, e-newsletters, internet promotion	1 840.65 €	184.05 €
TOTAL	8 841.88 €	6 222.72 €



PB5 Progress until February 2020

WP3 Policy integration & WP 4 Joint Monitoring System

Deliverable	Amount contracted	Amount paid
3.5.1. Mapping & identification activities - data collection	4 000.00 €	4 000.00 €
3.5.2. Joint Strategy towards sustainable e-health management	2 000.00 €	To be paid until 25.02.2020
3.5.3. Policy Implementation Guidelines for achieving long-term objectives	1 000.00 €	To be paid until 25.02.2020
4.5.2. Pilot implementation report	4 000.00 €	To be paid until 30.04.2020
TOTAL	11 000.00 €	4 000.00 €



MUNICIPALITY OF KIRKOVO –

WP 5 4.5.1. Installation of Equipment



PB5 Progress until February 2020

WP 5 Information, training & awareness raising

► 5.5.1. Information & awareness raising campaign

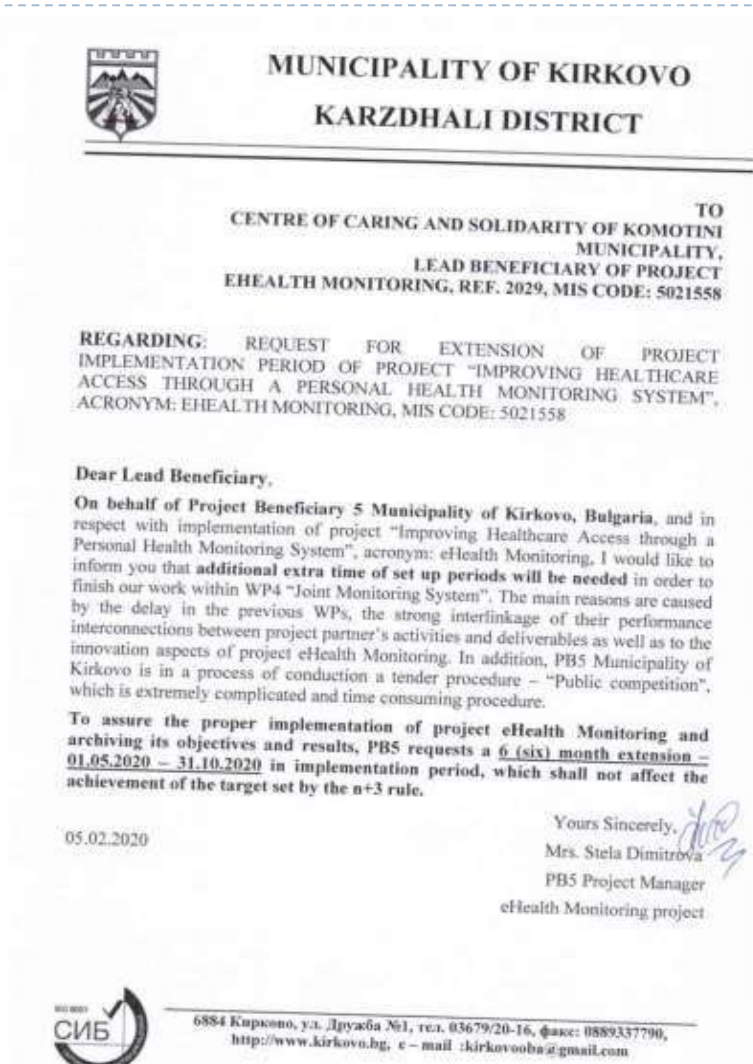
Deliverable	Amount contracted	Planned Payment
5.5.1. Information & awareness raising campaign	9 989.83 €	To be paid until the end of March 2020
TOTAL	9 989.83 €	



PB5 MUNICIPALITY OF KIRKOVO

Request for a new 6-month extension

- ▶ On 06.02.2020, PB5 submitted to LB an official Letter Request for a new 6-month extension – 01.05.2020 – 31.10.2020



PB5 MUNICIPALITY OF KIRKOVO – eHealth Monitoring - Additional proposed activities

New Activity	Indicative budget
1. Upgrade of Primary Healthcare in Kirkovo – Supply of medical equipment to primary health care practices in Kirkovo with serious limitations in access to health care	15 000.00 €
2. Development of eHealth Handbook for managers of healthcare services and Organization of a series of training activities for 80 participants: (1) medical experts and (2) identified patients (elderly habitants and disabled people)	4 000.00 €
3. Cross-border study visits and joint master-classes for at least 40 doctors and other medical staff	2 000.00 €
4. Development and printing of a specialized common guide for disease prevention and control	4 000.00 €
TOTAL	25 000.00 €



PB5 MUNICIPALITY OF KIRKOVO



Thank You for Your attention!



HEALTH ACCESS WITHOUT BORDERS



IMPROVING HEALTHCARE ACCESS through a Personal Health Monitoring System




Interreg Greece-Bulgaria eHealth Monitoring

Κέντρο Μείωσης και Αλληλεγγύης
Εργασίας Κοινωνικής

ΜΕΤΩΠΙΟ
ΔΕΛΤΑΙΟ ΤΥΠΟΥ
ΕΚΔΗΛΩΣΗ ΤΥΠΟΥ

ΕΠΙΧΕΙΡΗΣΗ ΣΥΜΜΕΤΕΧΕΙ ΣΤΗΝ ΥΛΟΘΕΤΗΣΗ
ΤΗΣ ΠΡΑΞΗΣ «Εναρμόνιση Οικογενειακής
και Επαγγελματικής Ζωής» στο πλαίσιο
του Ε.Π. «Ανάπτυξη Ανθρώπινου Δυναμικού»,
μέσω εντολών τοποθέτησης
σε υφιστάμενες μονάδες



ΕΠΙΧΕΙΡΗΣΗ ΣΥΜΜΕΤΕΧΕΙ ΣΤΗΝ ΥΛΟΘΕΤΗΣΗ
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HEALTH ACCESS WITHOUT BORDERS



**IMPROVING
HEALTHCARE ACCESS**
through a Personal
Health Monitoring System

Interreg
Greece-Bulgaria
eHealth Monitoring
European Regional Development Fund



Ministry of Health
of the Hellenic Republic



Ministry of Health
of the Republic of Bulgaria



Ministry of Health
of Romania



Ministry of Health
of Serbia

The project is co-funded by the European Regional Development Fund (ERDF) and by national funds of the countries participating in the covering of it.
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Summary Sheet - Annual Report of the 8th Meeting

Project: ...

Priority: ...

Fund: ...

Remarks: ...

Project Details: ...

Project Description: ...







Integrated Health Monitoring System

Democritus University of Thrace

- Design and development of the app and the cloud platform
 - ✓ Mobile app (for patients)
 - ✓ Web app (for doctors)
 - ✓ Cloud platform
- Development of the core functionalities and services
 - ✓ Communication functionalities (contact management, video calls, etc.)
 - ✓ Personal health record (diagnoses, medications, etc.)
 - ✓ Health monitoring features (reminders, alerts, etc.)

BioAssist

- Integration of commercial medical and wearable devices based on project requirements
- Administration of platform back-end during the pilot
- Creation of training material for the end-users
- Provision of technical support throughout the pilot
- Preparation of reports regarding pilot results





