



HoCare

Management and strategic focus of Operational Programme

Template for good practices

September 2016

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I. Which good practices in management and strategic focus of Operational Programme to gather?

This “Good practices in management and strategic focus of Operational Programme” template aims to gather information on regional Good Practices (GP) of Managing Authorities in management or strategic focus of Operational Programmes that:

1. have been already successfully implemented and run by regional Managing Authorities in their Operational Programmes supporting Research and Innovations in the current or previous time periods;

The overall objective of HoCare project, which needs to be successfully targeted by the described GPs in management or strategic focus of the Operational Programme, is to boost generation of innovative Home Care solutions in regional innovation chains by strengthening of cooperation of actors in regional innovation ecosystems using quadruple-helix approach. Therefore, this template aims to gather only information on good practices in management and strategic focus of Operational Programmes that:

2. already had positive impact towards quadruple-helix cooperation in R&I within regional innovation ecosystems;
3. already had positive impact either on delivery of R&I specifically in Home Care segment or had positive impact on delivery of R&I in other specific segments than Home Care but proving the good practise transferability to the support of Home Care R&I delivery.

The HoCare project has, in addition, the following three thematic sub-objectives, therefore the listed good practices in management or strategic focus of Operational Programmes:

4. need to be support also at least one of these sub-objectives:
 - a. Generation of innovation through addressing unmet needs identified by citizens helix (formal carers – hospitals, social houses, elderly house; informal carers – family members; and elderly care recipients themselves – associations, etc.) of quadruple-helix approach
 - b. Generation of innovation through public driven innovation processes
 - c. Bring innovative Home Care solutions quicker to the market by using quadruple-helix approach

As this template aims to gather good practices that are transferable, listed GPs also:

5. need to have not only a regional relevancy, but also a potential for transfers to other regions (please see HoCare Glossary of terms for further information)



II. Why to gather information about these GPs in management and strategic focus of Operational Programmes?

The gathered GPs in management and strategic focus of Operational Programmes regionally and also from all 8 countries of the project, together with filled in Overall Regional situation in Home Care R&I and quadruple-helix cooperation in R&I and gathered transferable project GPs, will enable the HoCare project to start intensive regional and interregional learning proces. The following steps with the gathered GPs will be done during the 1st internal reporting meeting and the 1st regional multistakeholder group meeting to get additional inputs and feedback from regional Innovation ecosystem actors including Managing Authorities themselves. Later on, with finalized Regional Analyses by each partner, Interregional thematic workshops and their relevant working groups will further develop proposed good practices resulting in Policy Thematic Studies.

The logic behind gathering these GPs in management and strategic focus of Operational Programmes is also in that information gathered by filling in this template can help Managing Authorities to improve and adjust specific interventions in their OP to boost support for delivery of Home Care R&I and to strengthen quadruple-helix cooperation in regional innovation ecosystems.

III. Where to gather information about GPs in management and strategic focus of Operational Programmes?

The main partner for finding these GPs will be the Managing Authority or Intermediate Body of your selected Operational Programme. In addition, prior to asking your Managing Authority for details, you can do a desk research, ask your regional stakeholders or research on various innovation platforms for identification of possible GPs in this field via already implemented calls.

IV. Structure of information gathered for each GP

This template is divided into several sections describing GPs in management and strategic focus of the OP. These sections are:

- 1) Relevancy of the GP in management or strategic focus of Operational Programme;
- 2) Quick overview of the GP;
- 3) Transferability (why is the GP transferable, key factors for successful transfer, basic conditions for the region, OP and Managing Authority);



- 4) The reasons for introduction of the management or strategic focus GP into the OP (needs and reasons for the introduction, concerned priorities, specific aims and aid programmes);
- 5) Description of the introduced GP;
- 6) Impact of the GP (level of impact, quantitative and qualitative results);
- 7) Obstacles in implementing the GP;
- 8) Any other additional relevant information.

V. Guide for filling in this template

There are several main suggestions towards filling in this template, which we kindly request all partners to follow during filling in this template with relevant GP information:

- 1) Be as specific as possible;
- 2) Provide as much quantitative information as possible;
- 3) Fill in all information for all questions and sub-questions (in exceptional case of not relevant question, please write “not relevant”, in case of no available information at all, write “not available”);
- 4) Engage with Managing Authority of your regional OP to get as much GP’s information as possible, prepare good questions, try to discuss all current management and strategic focus practices with reasons for them and get list of all management and strategic focus changes from last periods and discuss, which of these had positive impact in terms of objectives of this project; for these gather as much information as possible for this template;
- 5) Fill in this template by yourself based on gathered information from the Managing Authority – you are the main responsible party for this;
- 6) Fill in this template in a good quality as we will be using the gathered GPs internationally among the different countries (we might do a quality cross-check between 2 countries later on, quality check no.2);
- 7) Respect the maximum limit for characters in specific sections;
- 8) When you fill in fully the 1st GP template either for management or strategic focus GP, send it to michal.stefan@dex-ic.com for a review before filling in other GPs (quality check no.1).
- 9) Fill in all in english. For some specific questions, you will be asked to add also names in local language in brackets.
- 10) In the first round (until the 1st regional multistakeholder group meeting), please fill in the following **green-text** highlighted sections: 1) Relevancy of the GP in management or strategic focus of Operational Programme, 2) Quick overview of the GP, 3) Transferability, 4) The reasons for introduction of the management or strategic focus GP into the, 5) Description of the introduced GP and 6) Impact of the GP.

This template has been prepared by Michal Štefan in cooperation with Jan Kubalík (both from DEX Innovation Centre), and includes feedback and further improvements from all partners of the HoCare project and, where possible, also from their Managing Authorities



1. Relevancy of the GP in management or strategic focus of Operational Programme

The “Relevancy of the GP in management or strategic focus of Operational Programme” section provides quick check and definition of the GP’s relevancy in regards to HoCare project objectives.

<p>Does this GP in management or strategic focus of OP include good practices of support for quadruple-helix cooperation in R&I? (If not, do not continue)</p>	<p>Click here and select</p>
<p>Does this GP in management or strategic focus of OP include good practices of support for delivery of Home Care R&I?</p>	<p>Click here and select</p>
<p>If this GP does not include good practices of support for delivery of Home Care R&I, please describe and prove its potential for transferability to delivery of Home Care R&I (<u>max. 2000 characters</u>)</p>	
<p>Does this GP include good practices of support for innovation through answering unmet needs?</p>	<p>Click here and select</p>
<p>Does this GP include good practices of support for public driven innovation?</p>	<p>Click here and select</p>
<p>Does this GP include good practices of support for</p>	<p>Click here and select</p>



innovation via cooperation for quicker delivery to the market?	
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2. Quick overview of the GP

The “Quick overview of the GP” section provides initial overview of the Good Practice (GP) in management or strategic focus of the Operational Programme described below in more details and enables Managing Authorities of Operational Programmes to see if this GP is relevant for possible transfer to their Operational Programmes.

Is this a good practice in management or strategic focus of the OP?	Click here and select
If in management, which type of GP? (monitoring process, evaluation process, evaluation criterias, specific calls – timing or quantity, good practices sharing, communication of the calls, application system/interface, help during application process, indicators, evaluators selection process, other – (specify)	
If in strategic focus, which type of GP? (priority axis or support programme / intervention area further specified, priority axis change, financial allocation between priority axes, specific aims of priority axis, target groups, types of eligible	



recipients, change in support programme / intervention area – target group or allocated amount or eligible costs or supported activities, addition of a new support programme / intervention area, other (specify)	
Name of the good practice (GP)	
5 keywords that best describe the content of the GP	
Region of origin of GP	Click here and select
Name of the policy instrument from which this GP comes from (+ in bracket in local language)	
Name of the Managing Authority of the OP	
Name of the Intermediate body carrying out duties related to the OP (if other from Managing Authority)	

3. Transferability

The “Transferability” section provides more information on the reasons why this GP might be transferable to other OPs. In addition, the section defines the key factors for its successful transfer and basic conditions the region and OP needs to have in order to benefit from transferring this GP.

Why is this GP transferable? (<u>max. 1000 characters</u>) – innovation, impact, financial, legal, and timeframe aspects – see HoCare Glossary of terms	
What are the key factors	



for successful GP transfer? (max. 1000 characters)	
What are the basic conditions the region needs to have to be able to benefit from Managing Authority transferring this good practice into their OP? (max. 1000 characters)	
What are the basic conditions the OP needs to have to be able to benefit from transferring this good practise? (max. 1000 characters)	
What are the underlying conditions / pre-requisites or circumstances the Managing Authority needs to have to be able to benefit from transferring this good practice? (max. 1000 characters)	

4. The reasons for introduction of the management or strategic focus GP into the OP

“The reasons for introduction of the management or strategic focus GP into the OP” section provides more detailed information on the reasons, needs and challenges of the concerned Managing Authority for implementing the below described GP including the list of concerned priority axes, specific aims and aid programmes/intervention areas.

What was the need / challenge tackled in the OP by the introduction of	
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the management or strategic focus GP described later on? Why did the introduction of this practice happen? (max. 2000 characters).	
If relevant for some specific priority axis(es), name the specific priority axis(es) concerned (+ in local language in brackets). If relevant for all, write whole OP.	
If relevant, name the specific aim(s) of the priority axis(es) concerned (+ in local language in brackets).	
If relevant for specific support programme(s) / intervention areas, name the specific support programme(s) / intervention areas of the OP concerned (+ in local language in brackets). If relevant for all, write whole priority axis.	

5. Description of the introduced GP

The “Description of the introduced GP” section provides more details on the specific GP implemented and run in management or strategic focus of the OP.

Describe more in detail the introduced GP in management or strategic focus of the OP based on the need/challenge	
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specified above. (max. 5000 characters)	
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6. Impact of the GP

The “Impact of the GP” section provides more information on level of impact of the GP in management or strategic focus of OP, including quantitative and qualitative results/indicators of the introduction and implementation of the GP.

What was the level of impact of the GP introduced in management or strategic focus of OP?	Click here and select
Describe the quantitative impact results of the GP introduced in OP. What were the impact indicators including their quantification? (max. 2000 characters)	
Describe the qualitative impact of the GP introduced in OP (max. 2000 characters)	

---FROM NOW ON, TO BE FILLED IN LATER ON---

7. Obstacles in implementing the GP

The “Obstacles in implementing the GP” section provides more detailed description of the main obstacles involved in implementation of this GP in the OP.

Describe the main obstacles involved in implementing this GP into OP as was faced by the Managing Authority who provided this GP	
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(max. 2000 characters)

8. Other information

In this section, specific additional information about the GP in management or strategic focus of OP could be revealed.

Please describe **any other relevant information about this GP in management or strategic focus of OP** (if relevant)

9. Information gathered by ...

The information about this good practice (GP) in management or strategic focus of OP has been gathered for the purpose of the HoCare project (Interreg Europe Programme) by the following organization:

Region	Click here and select
Organization name(s) (+ in local language in brackets)	
Name(s) of the contact person(s)	
Contact email(s)	