





Project co-financed by the European Regional Development Fund

MED Greenhouses "Green Growth through the capitalization of innovative Greenhouses"

Project Evaluation Report

UNIVERSITY OF THESSALY





Project Details:

Programme: Interreg MED 2014-2020

Priority Axis: **1. Promoting Mediterranean innovation capacities to develop smart and sustainable growth**

Objective: **1.1. To increase transnational activity of innovative clusters and networks of key sectors of the MED area**

Project Title: **Green Growth through the capitalization of innovative Greenhouses** Project Acronym: **MED Greenhouses**

Reference No: 3082

Lead Partner: TEI of Thessaly

Total Budget: **1,171,400 €**

Time Frame: 01/02/2018 - 31.07.2019

<u>Deliverable Details</u> WP: 1 – Project Management Activity: 1.2 – Project Evaluation Deliverable Title: Project evaluation report Responsible Partner: TEI of Thessaly Involved Partners: All Date & Place of delivery:







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Introduction

The following test presents the intermediate evaluation report of the University of Thessaly as partner of the project, in order to validate the fulfilment of the expected results and define possible modifications.

This deliverable will be a tool to monitor the progress of UTH activities, identify any gaps compared to the Project's Application Form, and proceed to immediate interventions/actions. The evaluation report will be based on the following methodology (Section 1), produced by the Lead Partner for project purposes.

Afterwards, the Lead Partner(LP), through its external evaluator, will collect the overall project results and outputs (based on the individual reports of the partners) assessing whether these arein line with the project's Application Form and with the MED requirements.

Two Joints Reports will be produced in total; one intermediate and one Final report.





1. Rationale

The Evaluation report will facilitate the evaluation of the project's activities by the partners and allow them to proceed to the design and implementation of necessary interventions and corrective measures when this is necessary. In this context, tailored qualitative and quantitative indicators are designed in line with the content and the required deliverables of the activities, as well as the targets and the goals that have been set and defined during the project implementation process. In particular,

- □ input, output and result (performance) indicators will be used for the unbiased evaluation of project's activities.
- □ The indicators/tools will also assess the level of achievement of the project objectives.

The indicators are divided in the following three (3) main categories:

- Input indicators
- Output indicators
- Result (and performance)¹ indicators

This methodology provides a matrix (Section 2) with all the types of indicators that have been identified and are in line with the project's activities/deliverables and the values/goals/targets that have been set. <u>Nevertheless, it is highlighted that in some cases, in order to assess the results extracted from the indicators table, the completion of the project is required; for this reason, the target value of some indicators is expected to be filled in/ and/or re-assessed accordingly by each partner at the end of the project.</u>

Once the matrix of the indicators is completed, the partners will be able to extract conclusions by evaluating the indicators (section 3). The results of these evaluations will allow the partners to identify whether any interventions and/or corrective actions are required in order to improve their performance (section 4).

Section 4 presents a pool of interventions/corrective actions that the partners should take into consideration if they score poorly on the indicators.

¹It is highlighted that for the purpose of this methodology (and report) the result indicators also include the performance indicators; thus, both financial and non-financial values are reported and the results of both individual and overall activities are foreseen to be recorded in order to provide insights on what actions should be taken to make improvements.



2. Type of Indicators

The section identifies and presents the qualitative and quantitative indicators designed separately for the needs of each activity. The indicators aim to provide the necessary data/information to the partners in order to give them the input to assess whether they are in line with the qualitative standards and they have reached the goals/objectives of the project.

In particular, the indicators aim to provide valuable data that will help the project partners to:

- □ Assess the level of achievement of the projects' objectives/activities and the impact of the project's results to thetarget groups.
- □ Valorise efficiently the available financial and human resources for project's purposes.
- Ensure that the foreseen project deliverables and main outputs are produced properly meeting the required quality standards.
- □ Improve the existing knowledge and the decision making capacity regarding the project's activities.
- □ Stimulate and engage key players of the agriculture/greenhouse sector with project's activities, reaching the expected target values.
- □ Influence government policy.
- □ Identify poor performances/gaps and adopt immediate corrective measures/interventions.

In this context, 3 types of indicators are designed and examined in table 1. These are:

- **Input indicators**²: usually provide a quantitative estimation and count the resources consumed/exploited by partners during a finite time. These could be human resources, financial resources or even equipment or infrastructures used for the implementation of the project's activities.
- **Output indicators:** usually provide a quantitative estimation and count the outputs produced from the implementation of the project's activities at a finite time. In particular, outputs could be deliverables such as reports, organized events, plans, studies etc.
- Result (Performance) indicators: The result (and performance) indicators of the project will be based on quantitative and qualitative indicators addressing categories such as:
 - Formalization of economic, technological & scientific objectives;

² It is strongly recommended that the Input indicators be filled in line with the Financial Reporting in SYNERGIE CTE.





- Number of Cluster members reached;
- Number of the stakeholders involved in project's activities;
- Number of main outputs achieved;
- International visibility & synergies achieved with other projects

The evaluation of the performance indicators will result in useful conclusions regarding the performance of the Project's activities and will define whether the Project Manager of each partner and the Project Coordinator need to take corrective measures and/or project modifications. Generally, the evaluation report of the Project should provide answers to the following questions:

- What progress has been made compared to the anticipated activities?
- Has the Project achieved its goals in terms of the expected results within the deadlines?
- Does the Project coordinator have enough information and data to measure and evaluate the project's performance?
- Have the foreseen main outputs of the project been achieved?
- How effective was the co-operation among the partners?
- How successfulwere the project's events? Did they engage key players of the sector? Were they satisfied?
- Did the project tools (e.g. policy recommendations) influence policy makers?
 Did they make any commitments?

The target values that have been included in the following matrices based on the Application Form of the project (Project's goals). However, some of the indicators do not have a specific target value as these might differ for each partner. In this case, the partners are strongly recommended to set their own initial targets in order to be able to assess their performance in the project. Furthermore, there indicators are not applicable for some partners; these partners should thus ignore them (i.e. leave it empty).

Section 3 presents the monitoring matrices that have been designed per WP / Activity.





3. Monitoring matrices (to be filled in)

	Input ii	ndicators		Output indicators			Result Indicators		
Activity	Indicator	Value reached	Target value	Indicator	Value reached	Target value	Indicator	Value reached	Target value
ination	1. Number or working hours spent	720	700	1. Number of Progress Reports elaborated	1	1	1. Number of Certificates issued	1	1
& Coordi	2. Cost ³	8841.62	9610	2. Number of Steering Committee Meetings attended (including	2	2	2. Number of	1	2
Project Management & Coordination	3. Number of personnel occupied in the activity	6	6	Kick Off) 3. Number of Minutes produced	2	2	payments received by the Program		
1.1 – Project M	4. Number of ⁴ Tenders launched	-	-	 4. Number of requests for the validation of the expenses 5. Number of External Experts contracted⁵ 	1 Not Applicable	1	3. Eligibility of Expenses achieved (percentage)	100%	100%

Table 1 – Indicators of WP1/Activity 1.1

Table 2 – Indicators of WP2 / Activities 2.1, 2.2, 2.3 & 2.4

³The target value for the cost should be in line with the foreseen budget in the Application Form. Apply this in all the matrices.

⁴If applicable. Apply this in all the matrices.

⁵If applicable. Apply this in all the matrices





	Input ii	ndicators		Output in	dicators		Result	ndicators	
Activities	Indicator	Value reached	Target value	Indicator	Value reached	Target value	Indicator	Value reached	Target value
	1. Number or working hours spent	83	100	1. Number of Communication Plans elaborated	1	1	1. Synergies with other projects achieved	4	4
	2. Cost	4289	4289	2. Number of Promotional material produced	2.552	2.552	2. Number of stakeholders (from the foreseen target	18	20
8 & 2.4	3. Number of personnel occupied in the activity	4	4	3. Number Social pages created	2	2	groups) involved/engaged in the project		
2.1, 2.2, 2.3 & 2.4	4. Number of			4. Number of posts sent to Social Media pages	75	75			
2.1,	Tenders launched	1	1	5. Number of videos produced	Not applicable	Not applicable			
				6. Number of external events attended	2	2			
				7. Number of minutes from the external events elaborated	2	2			





Input indicators			Output in	Output indicators			Result Indicators		
Activities	Indicator	Value reached	Target value	Indicator	Value reached	Target value	Indicator	Value reached	Target value
				8. Number of reports with knowledge from horizontal project produced	In progress	1			
				9. Number of articles/documents/po sts uploaded to the project's Website	18	20			
				10. Number of External Experts contracted	1	1			





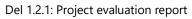


Table 3 – Indicators of WP3 / Activity 3.1State of play in Policies, Financing, Technologies & Stakeholders

	Input indicators			Output indi	icators		Result	Indicators	
Activity	Indicator	Value reached	Target value	Indicator	Value reached	Target value	Indicator	Value reached	Target value
ogies	1. Number or working hours spent	954	955	1. Number of reports on technologies of innovative greenhouses elaborated	1	1	1. Number of Innovative Technologies identified and	6	4
Financing, Technologies olders	2. Cost 3. Number of	19000	19000	2. Number of databases with stakeholders & Beneficiaries of the	1	1	presented 2. Number of	4	4
	personnel occupied in the activity	4	4	sector developed 3. Number ofreports with available financial	1	1	financial channels for eco- innovation identified and presented		
3.1 State of play in Policies, &Stakeh	4. Number of Tenders launched	1	1	channels for eco- innovative technologies elaborated 4. Number of reports on existing policies / frameworks related to the greenhouse sector elaborated	1	1	3. Number of policies / frameworks promoting eco- innovation identified and presented	4	4
							4. Number of		

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	Input indicators			Output indicators			Result Indicators		
Activity	Indicator	Value	Target	Indicator	Value	Target	Indicator	Value	Target
	mulcator	reached	value	Indicator	reached	value	mulcator	reached	value
				5. Number of reports with gaps and policy recommendations elaborated	0	1	gaps and missing links identified and presented	0	4
				6. Number of External Experts contracted	1	1	5. Number of policy recommendations designed and presented	0	4





Table 4 – Indicators of WP3 / Activity 3.2 Transferring knowledge

	Input ir	ndicators		Output ind	icators		Result Ir	dicators	
Activity	Indicator	Value reached	Target value	Indicator	Value reached	Target value	Indicator	Value reached	Target value
	1. Number of working hours spent 2. Cost	444	540	1. Number of Training course material produced on geothermal installations	1	1	1. Number of key players/stakeholders trained through webinars/seminars	In progress	15
affedge	3. Number of personnel	8000 5	14.000 5	2. Number of E-learning platforms developed	in progress	1	2. Number Actions designed for transferring existing knowledge	In progress	2
Transferring Knowledge	occupied in the activity 4. Number of Tenders	2	2	3. Number of Workshops held with the participation of actors/ stakeholders of the greenhouse sector	In Progress	1	3. Number of stakeholders who participated in the consultations	15	15
3.2.	launched			4. Number of Webinars heldwith the participation of actors/ stakeholders of the greenhouse sector	In Progress	1	4. Number of mechanisms favouring cooperation between actors of the 4-helix identified and	In progress	4
				5. Number of Action			identified and presented		









	Input i	ndicators		Output ind	licators		Result II	ndicators	
Activity	Indicator	Value reached	Target value	Indicator	Value reached	Target value	Indicator	Value reached	Target value
				Plans elaborated	0	1			
				6. Number of Consultations organized with the participation of stakeholders/ actors of the sector	1	1			
				7. Number of reports elaborated with recommendations for the establishment of mechanisms favouring cooperation between actors of the 4-helix.	In Progress	1			
				8. Number of External Experts contracted	1	1			





	Input indicators			Output ind	licators		Result Indicators		
Activity	Indicator	Value	Target	Indicator	Value	Target	Indicator	Value	Target
		reached	value		reached	value		reached	value
3.3. Synergies & Establishment of Transnational Innovative Cluster	 Number or working hours spent Cost Number of personnel occupied in the activity Number of Tenders 	In Progress	Value This is for Final Report	 Number of Memorandums developed and signed Number of Conferences organized Number of Forums for Innovative agriculture developed Number of External Experts contracted 	In Progress	Value 1 1 1 1	 Numberof Clusters developed Numberof Cluster'smembers reached Number of Visitors engaged in the Forum Number of guests who attended the 	In Progress	value 1 20 20 The final conference
3.3. Syne	launched						Conference		will be held by the LP





4. Evaluation of the Indicators

Due to the fact that the selected indicators measure different parameters, it is not possible to use the same scoring scale for their evaluation. In this context, the evaluation takes place in 5 individual matrices, based on the above activities. Although the evaluation is separated in 5 different groups, the partners can extract an overall view of their performances regarding the goals, objectives, outputs and results of project.

Based on the indicator, 2 types of criteria are used for its evaluation:

1st type:⁶ Yes or No (On-off criterion).

There are some indicators that have been either achieved, or they haven't (e.g. assessing whether the partners had involved/engaged37 stakeholders in the project). In case that the answer is "no", then the performance is considered "poor" and further effort/action is required by the partners in order to reach the target value; otherwise, the performance is considered "Good" and no further action is required.

Response:	Yes	No
Evaluation:	Good	Poor

2nd type: Extent ⁷of achievement of the target value (transforming quantitative values in easy to use qualitative terms).

The 2nd type of evaluation assesses the extent of achievement of the target value. This type is used for the goals set by each partner and not foreseen in the AF. The scoring scale is presented in the following table, according to the achieved results.

% of target value achievement	< 50%	51-80%	> 81 -100%
Status	Poor	Moderate	Good

✓ When one of the indicators has a "Poor" performance, then further actions are required by the partners in order to improve the project performance and achieve the targeted results.

⁷The 2nd type is used for partner's goals (target values that had been set by partner's – not included in the Application Form of the project).



⁶The 1st type is used for project's goals (target values that had been set in the Application Form).



✓ When more than 3 indicators (per matrix)have a "Moderate" performance then further actions and effort is required by the partners in order to improve the project performance and achieve the targeted results.

The following matrices illustrate which type of evaluation method corresponds to each indicator:

Activity	I	nput Indicator	Output I	Indicator	Result Indicator			
	No	Type of	No	Type of Evaluation	No	Type of		
- 6		Evaluation		Evaluation		Evaluation		
ject ient atio	1	2 nd	1	1 st	1	2 nd		
1.1. Project Management & Coordination	2	2 nd	2	2 nd	2	2 nd		
1.1. Inag	3	2 nd	3	1 st	3	2 nd		
U Wa	4	2 nd	4	2 nd				
			5	2 nd				
Need for	lf c	any of the indicators	is scored as	"poor" or moi	re tha	n 3 indicators are		
Action			scored as	"moderate"				

Table 6. Evaluation Matrix of the WP1/Activity 1.1	the WP1/Activity 1.1	Table 6. Evaluation M
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Table 7. Evaluation Matrix of the WP2 / Activities 2.1, 2.2, 2.3 & 2.4

Activities	I	nput Indicator	Output I	ndicator	F	Result Indicator
	No	Type of Evaluation	No	Type of Evaluation	No	Type of Evaluation
	1	2 nd	1	1 st	1	2 nd
4	2	2 nd	2	1 st	2	1 st
82	3	2 nd	3	1 st		
2.1, 2.2, 2.3 & 2.4	4	2 nd	4	2 nd		
2, 1			5	1 st		
1, 2			6	1 st		
2.			7	1 st		
			8	1 st		
			9	2 nd		
			10	2 nd		
Need for	lf	any of the indicators	is scored as	"poor" or moi	re tha	n 3 indicators are
Action			scored as '	"moderate"		

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Del 1.2.1: Project evaluation report

Table 8. Evaluation Matrix of the WP3 / Activity 3.1
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4	Activity	l	nput Indicator	Output	Indicator	Result Indicator			
r in	ng, k	No	Type of Evaluation	No	Type of Evaluation	No	Type of Evaluation		
lay	nci es é	1	2 nd	1	1 st	1	2 nd		
ofp	inal ogie	2	2 nd	2	1 st	2	2 nd		
ate	licies, Financing, Technologies & Ctatoboldow	3	2 nd	3	1 st	3	2 nd		
Sti	Policies, Techno Ctabo	4	2 nd	4	1 st	4	2 nd		
3.1.	Pol T			5	1 st	5	2 nd		
				6	2 nd				
Ν	leed for	lf a	ny of the indicators	is scored as	"poor" or mo	re tha	n 3 indicators are		
	Action			scored as	"moderate"				

Table 9. Evaluation Matrix of the WP3 / Activity 3.2

Activity	I	nput Indicator	Output I	ndicator	F	Result Indicator
0)	No	Type of	No	Type of	No	Type of
gge	110	Evaluation	110	Evaluation	110	Evaluation
wle	1	2 nd	1	1 st	1	2 nd
Transferring knowledge	2	2 nd	2	1 st	2	2 nd
l bu	3	2 nd	3	1 st	3	2 nd
erri	4	2 nd	4	1 st	4	2 nd
nsf			5	1 st		
Tra			6	1 st		
3.2.			7	1 st		
(ŋ						
Need for	lf e	any of the indicators	is scored as '	"poor" or mor	e tha	n 3 indicators are
Action			scored as '	'moderate"		

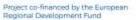
Table 10. Evaluation Matrix of the WP3 / Activity 3.3

Activity		Input Indicator	Output	Indicator	Result Indicator				
Establishment of Transnational	No	Type of Evaluation	No	Type of Evaluation	No	Type of Evaluation			
nme atio	1	2 nd	1	1 st	1	1 st			
, lish nsn	ansnation ansnation 7 7	2 nd	2	1 st	2	2 nd			
stab Trai	3	2 nd	3	1 st	3	2 nd			
ES.	4	2 nd	4	2 nd	4	2 nd			
Need fo	r <i>lf</i>	If any of the indicators is scored as "poor" or more than 3 indicators are							
Action			scored as	"moderate"					











5. Corrective Measures / Interventions

In case that corrective actions/ interventions are needed, these are separated in 3 main categories:

1st - Need for more resources (Improve the Input Indicators).

The poor performance of an activity could be due to the lack of financial or human resources or lack of the necessary equipment/infrastructures. In this case, we should focus our efforts to address these issues.

2nd - Need for further dissemination / Improve communication channels

The poor scoring might also be due to the fact that the dissemination activities, such as newsletters, promotional material, publicity actions, events etc., do not meet the standards for achieving the project goals. For example, a poor score linked to the evaluation of the indicators related to the members, stakeholders, key players of the sector, funders, policy makers, investors etc., could mean that either they did not receive the correct message/ motivations in order to be involved, or they did not receive the message at all. In this case, we should make additional efforts and design follow-up activities included in the communication strategy of the project, or, if necessary, redesign the strategy to improve the impact of project results.

<u>3rd – Need for systemic changes of the designed activities</u>

Changes in one or several parts of the activities might be necessary in order to improve the performance of the output/result indicators. The poor performance of these indicators might be due to the fact that the approach for the implementation of the activities / organization of the project events was poorly designed and might not be as valuable and useful as was initially considered. In this case, we should review and revise the nature/content of these activities focusing on those that will trigger the interest of the stakeholders and maximize the impact of project's results.





6. Evaluation Matrices

Activ	/ity	Inp	ut Indicat	or	Outp	ut Indicat	or	Re	esult Indica	ator
а с	No	Value Reached	Target value	Status	Value Reached	Target value	Status	Value Reached	Target value	Status
1.1 Project Management Coordinatio	1	720	700	GOOD	1	1	GOOD	1	1	GOOD
Proj	2	8841.62	9610	GOOD	2	2	GOOD	1	2	POOR
1.1 inaç	3	6	6	GOOD	2	2	GOOD	100%	100%	GOOD
Č Ma	4	-	-		1	1	GOOD			
	5				-	-				
Need for						Yes				
Action										
Proposed	The po	ayment for t	he preparc	ation costs	of the project w	as received	l but the firs	t payment ha	s not been	received yet.
Intervention /	Unfort	unately this	may led t	o poor perf	formance of sor	ne activitie	s in the futu	re. However, (UTH has ur	ndertaken all
Corrective	the n	ecessary me	asures to a	allocate fin	ancial resource.	s in order t	o cover the i	requirements	of the proje	ect activities
Action				and secur	e that the first _l	payment w	ill be receive	ed soon.		

Table 11 – Evaluation Matrix for WP1/Activity 1.1





Activ	ities	Inp	ut Indicat	or	0	utput Indi	cator	Result Indicator			
	No	Value Reached	Target value	Status	Value Reached	Target value	Status	Value Reached	Target value	Status	
	1	83	100	GOOD	1	1	GOOD	4	4	GOOD	
2.4	2	4289	4290	GOOD	2552	2552	GOOD	18	20	GOOD	
& 2	3	4	4	GOOD	2	2	GOOD				
2.3	4	1	1	GOOD	75	75	GOOD				
	5				_	-	Not applicable				
2.1, 2.2.,	6				2	2	GOOD				
5.1	7				2	2	GOOD				
	8				-	1	In progress				
	9				18	20	GOOD				
	10				1	1	GOOD				
Need for						No					
Action											
Proposed											
Intervention /											
Corrective											
Action											

Table 12 – Evaluation Matrix for WP2/Activities 2.1, 2.2, 2.3 & 2.4







Activ	vity	Inp	ut Indicat	tor	Outp	ut Indicat	or	Result Indicator			
in 19,	No	Value Reached	Target value	Status	Value Reached	Target value	Status	Value Reached	Target value	Status	
State of play ir cies, Financing, cchnologies & itakeholders	1	954	955	GOOD	1	1	GOOD	6	4	GOOD	
of p ina ogi	2	19.000	19.000	GOOD	1	1	GOOD	4	4	GOOD	
	3	4	4	GOOD	1	1	GOOD	4	4	GOOD	
	4	1	1	GOOD	1	1	GOOD	0	4	POOR	
3.1. Poli Te	5			GOOD	0	1	POOR	0	4	POOR	
	6			GOOD	1	1	GOOD				
Need for					`	Yes					
Action											
Proposed	The	"poor" perfo	rmance re	ferred in th	nis table conceri	ns the deliv	erable D3.1.	.5 related to t	he "Gap Ar	nalysis &	
Intervention /	Policy I	recommenda	itions". Th	e delay is d	due to the finan	cial issues	related to th	e payment of	the first pe	eriod which	
Corrective	howev	er have beer	n partially	solved by i	nternal means.	During th	e beginning	of 2019, UTH	devotes b	igger effort	
Action		on this	Deliverab	le and will	provide the pla	nned deliv	erable by the	e end of Febru	ary 2019.		

Table 13 – Evaluation Matrix for WP3/Activities 3.1





Activ	/ity	In	put Indic	ator	0	utput Indi	cator	Result Indicator			
3.2. Transferring knowledge	No	Value Reached	Target value	Status	Value Reached	Target value	Status	Value Reached	Target value	Status	
wle	1	444	540	GOOD	1	1	GOOD	-	15	In progress	
kno	2	8.000	14.000	GOOD	0	1	POOR	-	2	In progress	
ng I	3	5	5	GOOD	-	1	In progress	15	15	GOOD	
erri	4	2	2	GOOD	-	1	In progress	-	4	In progress	
nsf	5				0	1	POOR				
Tra	6				1	1	GOOD				
3.2.	7				-	1	In progress				
,	8				1	1	GOOD				
Need for						Yes					
Action											
Proposed											
Intervention /	The e	e-learning p	latform wo	as delayed and	l will be fina	lly delivere	ed by the end of	f February 20	19. Howeve	er, it will be	
Corrective	ready	∕ for use fror	n the part	ners by the mi	d of Februar	y 2019. Th	ne delay is due t	to changes of	the initial p	olan for the	
Action	develop	oment of the	e-learnin	g platform and	d also due to	the delay	in the paymen	t. For this pur	pose an ext	tension of the	
	del	ivery period	of 3.2 is re	equested. In ad	ldition, a del	ay is obser	rved in the deliv	ery of the act	ion plan. D	During the	
	beg	inning of 20)19, Janua	ry and Februa	ry UTH will o	devote bigg	ger effort on th	is Activity and	l deliver the	e planned	
				deliv	erables by tl	ne end of F	ebruary 2019.				

Table 14 – Evaluation Matrix for WP3/Activities 3.2





Table 15 – Evaluation Matrix for WP3/Activities 3.3

Activity		Input Indicator			Output Indicator			Result Indicator		
3.3. Synergies & Establishment of Transnational Innovative Cluster	No	Value Reached	Target value	Status	Value Reached	Target value	Status	Value Reached	Target value	Status
	1			In progress			In progress		1	In progress
	2			In progress			In progress		20	In progress
	3			In progress			In progress		20	In progress
	4			In progress	1	1	GOOD			Not applicable
	5									
	6									
	7									
Need for	Yes /No(select accordingly)									
Action										
Proposed										
Intervention /	(if it is required)									
Corrective										
Action										





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