



# SPRINT WORKSHOP

November 14<sup>th</sup> - 16<sup>th</sup>, 2018  
Gozo / MALTA



## INTRODUCTION TO TEAM-MODERATORS OF THE CESBA SPRINT WORKSHOP 2018

### WORKING ON OUR FUTURE!

We are not looking back to our achieved results and gained experiences, instead we are looking forward to what we want to work on! We are sharing the next steps for action with colleagues from other regions. While doing so we sort out our possibilities to work together in mutual projects. We enhance our ability to act on the upcoming challenges.

We share our knowledge on European processes and prepare answers not only for the work at home but for Europe too. CESBA and the participating partners have access to European processes where we will infiltrate the results of the CESBA Sprint Workshop.

CESBA focuses on qualities of the built environment, on measuring and steering the development of buildings, neighborhoods, cities or regions and their processes leading to sustainability.

This field is complex. Therefore we will have 6 teams working on 2 main topics for 3 days. This deep collaboration allows us getting to know each other's experiences, our personal approaches and will evolve creativity from different European backgrounds!

The aims of the CESBA Sprint Workshop:

- (Midterm) presentation of early results of the projects we are in
- Getting a push for the next activities in the projects we are in
- Checking new common project activities

### CHALLENGES FOR 6 WORKING TEAMS

To steer the workshop challenging questions were asked and the 6 teams try to solve them. Each team has its own questions closely linked to EU-projects and beyond that. CESBA provides a draft version of 6 questions per team. The questions will be finalized prior to the workshop in collaboration between the team-moderators and CESBA.

Every team should think about how the proposed solutions fit to following quality criteria for measuring sustainability:

- Process Qualities
- Social Qualities
- Economical Qualities
- Ecological Qualities
- Capacity to act





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Each solution should acknowledge following 9 CESBA key principles

- The user first
- Sustainability
- Regional contextualization
- Comparability
- Mass orientation
- Simple to use
- Open Source
- Transparency
- Co-creation

The moderators steer the team, they shall be audacious in their best senses. It is better to answer 1 question to full satisfaction of the team than 6 half-hearted. Nevertheless keep in mind that we focus on the 80-20 rule (Pareto principle) using full creativity of the team and finalizing the wording in the final CESBA booklet (prepared by CESBA after the CESBA Sprint Workshop).

Steps to the CESBA Booklet (all participants are named in the booklet as they acted)

1. Integration of workshop results into the booklet directly after the auditorium presentation by CESBA / moderators
2. Feedback from moderators to the whole booklet
3. Transmission to all participants
4. Feedback from all participants
5. Finalization of text, layout
6. Final approval of the CESBA Booklet
7. Distribution of the CESBA Booklet

## PROCESS AND ENVIRONMENT

All Moderators will meet at the Kempinski Hotel San Lawrence before lunch (details will follow 1 week before) for the latest preparations.

The workshop starts and ends with a common lunch at Kempinski Hotel San Lawrence. All participants are kindly requested to share.

1 overall-moderator guides through the CESBA Sprint Workshop. 2 or 3 moderators per team steer their team, they choose the methods and approaches which fits best for tackling their questions. The time schedule is laid down in the invitation program.

The CESBA Sprint Workshop is divided in 4 rounds for approx. 3 hours each. According to schedule the moderators present for max. 3 minutes the results of the previous round to the audience of all participants and therefore share findings and insights. Only general questions and comments are allowed, detailed questions and discussions shall be handled in the teams. The overall moderator can give new direction to a team after its presentation.

The team-moderators are not experts, but they have the ability to unfold the best out of a team. The team-moderators are asked to prepare themselves on the topic of the team.





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Each team decides where and how to prepare the solutions to their questions. The organizers offer adequately rooms, enough cards, pens, tape, flipcharts, pins. Each team receives challenges and several A0 posters at the beginning of the workshop. The poster shall be used to summarize and present the work of the group per round. The posters finalized by each team will be fixed on walls during the workshop.

Each team shall stick on the questions but must argue if they leave the proposed path. Each team can work collaboratively with other teams. Teams can organize Ambassadors for wisdom transfer between teams. Each team can decide if they go for a walk in nature, use the swimming pool or...

A participant list with the participants assigned to the groups will be delivered to all team leaders, which all participating members have to sign daily (European program rules).

At information point posters with CESBA vision, CESBA principals, assigned participants, time schedule and available locations will be presented.

During the workshop a general, trans-team statement will be prepared; this will also summarize the work within 2-3 sentences per team. The total final results will be prepared in a booklet based on the results presented to the auditorium.

## OTHER GENERAL RULES

- Individual presentations only within a team meeting for maximum 10 minutes only.
- Be exactly on time!! Any deviation will lead to waiting time for others and therefore not supported.
- Wireless will be available only during limited time slots.
- Participant shall inform the team moderators if they leave the team even for a round.