



## Activities Evaluation Table

How close is the activity/offer to our defined goals? (valuation: 0-10)

Factor weighting	0,2	0,4		0,2	0,2	1
Goals	Goal1	Goal2	Goal3	Goal4	Sum Goals	
Valuation	5	6		3	4	4,8

How much effort or risk bears the activity/offer? (0-10)

factor weighting	0,3	0,5		0,2	0	1
factor	Investments	Personnel	Risk of success	Whatever	Sum efforts	
valuation	10	5		0	0	5,5

Ratio

87,27%

This table is an evaluation tool for future activities. Here is how to use it:

Step 1 - Fill in your Goals, replace Goal1, Goal2 and so on with your predefined goals.

Step 2 - Implement the goal weighting. All your weighting numbers should sum up to 1. (e.g.  $0.5 + 0.4 + 0.1$ )

Step 3 - In a decision making group, each member values the proximity to the single goals (0-10), where 0 is no proximity and 10 is full proximity - and the effort or risk factors (0-10), where 0 is no effort or risk, 10 is a lot of risk or effort - use the average of each participant's guess in the form.

Step 4 - duplicate a new sheet for other activities - after that only pursue step 3

Step 5 - compare the numbers and discuss the results